

**ILLINOIS  
CRIMINAL JUSTICE  
INFORMATION  
AUTHORITY**



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**Meeting Notice**

***Budget Committee***

Tuesday, August 14, 2018, at 10:00 a.m.

Illinois Criminal Justice Information Authority  
300 W. Adams, Suite 200, Large Conference Room  
Chicago, Illinois, 60606

**Agenda**

**Budget Committee**

- ▶ Call to Order and Roll Call
- 1. Minutes of the June 21, 2018 Budget Committee Meeting: p.2
- 2. State Appropriated Programs: p.9
  - A. Community-Law Enforcement Partnerships: p.9
  - B. Death Penalty Abolition Act: p.11,
  - C. Duane Dean Behavioral Health Center: p.14
  - D. Prescription Pill and Drug Disposal: p.17
  - E. Safer Foundation: p.19
- 3. Victims of Crime Act: p.23
- 4. Public Comment

**Illinois Criminal Justice  
Information Authority**

**Elizabeth Robb**  
*Chair*

**Patrick Delfino**  
*Vice-Chair*

**John Maki**  
*Executive Director*

- ▶ Old Business
- ▶ New Business
- ▶ Adjourn

This meeting will be accessible to persons with disabilities in compliance with Executive Order #5 and pertinent State and Federal laws upon anticipated attendance. Persons with disabilities planning to attend and needing special accommodations should contact by telephone or letter Mr. John Klaer, Office of Administrative Services, Illinois Criminal Justice Information Authority, 300 West Adams Street, Suite 200, Chicago, Illinois 60606 (telephone 312/793-8550). TDD services are available at 312-793-4170.



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**MINUTES**

**ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY  
BUDGET COMMITTEE MEETING**

June 21, 2018, at 10:00 a.m.

300 West Adams, Suite 200

Large Conference Room

Chicago, Illinois 60606

**Call to Order and Roll Call**

Budget Committee Chair Cynthia Hora called the meeting to order at 10:25 a.m. Deputy General Counsel Robin Murphy called the roll.

Meeting attendance was as follows:

<b>Budget Committee Member Attendance</b>	<b>Present</b>	<b>Telephone</b>	<b>Absent</b>
Peter Kocerka for Cook Co. Public Defender Amy Campanelli	X		
Kathryn Dunne for Cook Co. Sheriff Tom Dart			X
Nicole Kramer for Cook County State's Attorney Kimberly Foxx	X		
Cynthia Hora for Attorney General Lisa Madigan	X		
Pamela Paziopoulos			X
Jim O'Grady for Illinois State Police Director Leo Schmitz	X		
Paula Wolff			X
<b>Other Authority Member Attendance</b>	<b>Present</b>	<b>Telephone</b>	<b>Absent</b>
Illinois Department of Corrections Director John R. Baldwin			X
McLean Co. Public Defender Carla Barnes			X
Cook County Circuit Court Clerk Dorothy Brown			X
State Appellate Defenders Office Director James Chadd			X
State's Attorney's Appellate Prosecutor's Office Director Patrick Delfino			X
Illinois Law Enforcement Training and Standards Board Director Brent Fischer			X
Chicago Police Department Superintendent Eddie Johnson			X

DeKalb County Circuit Court Clerk Maureen Josh			X
Effingham County State's Attorney Bryan Kibler			X
David Olson	X		
State Appellate Defender's Office Director Michael J. Pelletier			X
Cook County Board President Toni Preckwinkle			X
Authority Chair Hon. Elizabeth Robb	X		
Kathryn Saltmarsh			X
Illinois Department of Public Health Director Nirav Shah			X
Jennifer Vollen-Katz			X
Antwan Turpeau for Illinois Department of Children and Family Services Director Beverly Walker	X		

Also in attendance were:

ICJIA Program Supervisor Shataun Hailey  
 ICJIA Program Supervisor Shai Hoffman  
 Rick Krause, Illinois Department of Corrections  
 ICJIA Federal & State Grant Unit Administrative Assistant Jude Lemrow  
 ICJIA Executive Director John Maki  
 ICJIA Deputy General Counsel Robin Murphy  
 ICJIA Program Supervisor Mary Ratliff  
 Sheila Regan, CeaseFire  
 ICJIA Program Supervisor Ron Reichgelt  
 ICJIA Federal & State Grants Unit Acting Associate Director Greg Stevens Other Authority staff members and guests

### **1. Minutes of the February 28, 2018, Budget Committee Meeting**

Ms. Hora requested a correction to the minutes to reflect that Judge Robb chaired the February 28, 2018, meeting and that Ms. Hora was absent.

Ms. Kramer requested a correction to the motion under Item 3 on Page 3 of the minutes (corrected text in *italics*):

*Ms. Campanelli* moved to approve the recommended designations. Ms. Kramer seconded the motion.

**Motion:** Ms. Kramer moved to approve the minutes of the February 28, 2018, Budget Committee Meeting as corrected. Mr. O'Grady seconded the motion.

**Vote:** The motion passed by unanimous voice vote.

## **2. State Appropriated Programs**

Mr. Stevens referred the Budget Committee members to a memo dated June 21, 2018, on State Appropriated Programs.

### **2A - CeaseFire / Chicago Project for Violence Prevention**

Program Supervisor Shai Hoffman called attention to the Designation Recommendation Form describing CeaseFire / Chicago Project for Violence Prevention (CPP). He said staff recommended designating \$5,484,870 in SFY19 CPP funds to the University of Illinois at Chicago School of Public Health to support the program in 15 communities.

Sheila Regan, representing the CeaseFire program, explained some of the statistics listed in the Grant Recommendation Report.

### **2B - Community-Based Violence Prevention and Intervention**

Program Supervisor Shai Hoffman called attention to the Designation Recommendation Form describing Community-Based Violence Intervention and Prevention (CB-VIP) programs. He said staff recommended designating approximately \$6.8 million in SFY19 CB-VIP funds to support 17 programs addressing community coalitions, public awareness, and direct services.

### **2C - Illinois Family Violence Coordinating Councils**

Program Supervisor Mary Ratliff called attention to the Designation Recommendation Form describing the Illinois Family Violence Coordinating Councils (IFVCC). She said staff requested \$439,950 in SFY19 IFVCC funds to support 13 local family violence coordinating councils in judicial circuits around Illinois.

### **2D – Safe from the Start**

Program Supervisor Shai Hoffman called attention to the Designation Recommendation Form describing Safe from the Start (SFS) programs. He said staff recommended designating \$1,031,400 in SFY19 SFS funds to entities as described in the table on Page 45 of the meeting materials.

**Motion:** Mr. Olson moved to approve the recommended designation of SFY19 CPP funds to CeaseFire. Ms. Kramer seconded the motion.

**Vote:** The motion passed by unanimous voice vote, with a recusal by Mr. O'Grady.

**Motion:** Mr. Olson moved to approve the recommended designations of SFY19 CB-VIP, IFVCC, and SFS funds. Ms. Kramer seconded the motion.

**Vote:** The motion passed by unanimous voice vote.

### **3. Justice Assistance Grants FFY13, FFY14, FFY15, and FFY16 Plan Adjustments**

#### **Designation Reductions**

Acting Associate Director Stevens referred the Budget Committee members to a memo dated June 21, 2018, regarding the Justice Assistance Grants (JAG) programs. He described FFY13, FFY14, and FFY15 funds recently returned to ICJIA.

**Motion:** Mr. Kocerka moved to approve the recommended FFY13, FFY14, and FFY15 JAG designation reductions. Mr. O'Grady seconded the motion.

**Vote:** The motion passed by unanimous voice vote.

#### **Recommended Designations**

##### *Illinois Partnerships to Reduce Violent Crime*

Acting Associate Director Stevens called attention to the meeting materials describing recommended designations. He described \$61,146 in FFY16 JAG funds recommended for designations to provide continuing support to two Illinois Partnerships to Reduce Violent Crime programs.

**Motion:** Ms. Kramer moved to approve the recommended FFY16 JAG designations to two Illinois Partnerships to Reduce Violent Crime programs. Mr. Kocerka seconded the motion.

**Vote:** The motion passed by unanimous voice vote.

##### *Notice of Funding Opportunity: JAG Operations*

Acting Associate Director Stevens described a Notice of Funding Opportunity to support a three-pronged strategy for court, prosecution, and defense programs. The funding opportunity was released during the first quarter of 2018. He described funding issues resulting from the delay in the receipt of FFY17 JAG funds from the U.S. Department of Justice. He described recommended designations to entities to support *Operational Effectiveness*.

**Motion:** Mr. Olson moved to approve the recommended designation of \$74,878 in FFY14 JAG funds to support *Operational Effectiveness* at the Winnebago County Youth Court program. Ms. Kramer seconded the motion.

**Vote:** The motion passed by unanimous voice vote.

**Motion:** Mr. Olson moved to approve recommended designations to the Cook County Public Defender's Office of \$133,514 in JAG FFY14 funds and \$29,771 in JAG FFY15 funds, to support *Operational Effectiveness* in the office's Mitigation and DNA & Digital Evidence programs. Ms. Kramer seconded the motion.

**Vote:** The motion passed by unanimous voice vote, with a recusal by Mr. Kocerka.

**Motion:** Mr. Olson moved to approve recommended designations to the Cook County State's Attorney's Office of \$225,000 and \$124,350 in JAG FFY16 funds to support *Operational Effectiveness* in the office's Community Justice Centers and Human Trafficking programs. Mr. Kocerka seconded the motion.

**Vote:** The motion passed by unanimous voice vote, with a recusal by Ms. Kramer.

#### **4. Victim Assistance Discretionary Grant Training Program FFY15 Plan Adjustments**

Acting Associate Director Stevens referred the Budget Committee members to a memo dated June 21, 2018, regarding the FFY15 Victim Assistance Discretionary Grant Training (VADGT) program introduction.

Program Supervisor Ron Reichgelt explained that VADGT funds were received via a discretionary grant from the U.S. Office for Victims of Crime. He said \$103,886 in FFY15 VADGT funds were recently returned to ICJIA. He also described a staff recommendation to designate \$150,000 in FFY15 VADGT funds to the Illinois Coalition Against Domestic Violence to develop and hold a statewide conference for VOCA grantees in August 2018. He said the conference would focus on trauma-informed services in Illinois and grantee compliance issues involving grant applications and reporting as they relate to the Grant Accountability and Transparency Act.

**Motion:** Ms. Kramer moved to approve the designation of \$150,000 in FFY15 VADGT funds to the ICADV to develop and hold a statewide conference. Mr. O'Grady seconded the motion.

**Vote:** The motion passed by unanimous voice vote.

#### **5. Victims of Crime Act FFY15 and FFY16 Plan Adjustments**

Acting Associate Director Stevens referred the Budget Committee members to a memo dated June 21, 2018, regarding the FFY15 and FFY16 VOCA plan adjustments.

##### **Designation Reductions**

Program Supervisor Ron Reichgelt described FFY15 and FFY16 VOCA funds recently returned to ICJIA. He said many grantees lapsed unusually large amounts because their agreements were terminated in a transition from the old funding system of annual

continuations to a new competitive process. He said original program agreements were terminated as programs were awarded funds via the competitive process and their new agreements started. Grantees experienced no interruption in programming, he said.

**Motion:** Mr. O'Grady moved to approve the recommended FFY15 and FFY16 VOCA designation reductions. Mr. Olson seconded the motion.

**Vote:** The motion passed by unanimous voice vote with a recusal by Ms. Kramer.

**Recommended Designations**

Program Supervisor Ron Reichgelt described recommended designations totaling \$5,985,738 in FFY16 VOCA funds to continue Comprehensive Legal Assistance programs for an additional 12 months.

**Motion:** Mr. Kocerka moved to approve designations totaling \$5,985,738 in FFY16 VOCA funds to support Comprehensive Legal Assistance programs. Mr. O'Grady seconded the motion.

**Vote:** The motion passed by unanimous voice vote.

**6. Violence Against Women Act Sexual Assault Service Program FFY18 Plan Introduction**

Acting Associate Director Stevens referred the Budget Committee members to a memo dated June 21, 2018, regarding the FFY18 Violence Against Women Act (VAWA) Sexual Assault Service Program (SASP) plan introduction.

Program Supervisor Shataun Hailey said that VAWA SASP was created to support rape crisis centers, direct intervention, and related assistance to victims of sexual assault. She said the recommended designation of \$503,870 to the Illinois Coalition Against Sexual Assault (ICASA) would support rape crisis centers statewide that provide core services, direct intervention, and related assistance including the provision of hotline, advocacy, counseling, and outreach services to victims of sexual assault. The funded agencies will be selected through a competitive process in which applicants will be evaluated based on demonstrated need in the service area, previous and proposed performance, reasonableness of program plan, consistency of budget, and program plan compliance with ICASA's service standards.

**Motion:** Mr. Kocerka moved to approve the recommended designation of \$503,870 in FFY18 VAWA SASP funds to ICASA to support rape crisis centers statewide. Mr. O'Grady seconded the motion.

**Vote:** The motion passed by unanimous voice vote.

**Public Comment**

None.

**Old Business / New Business**

None.

**Adjourn**

**Motion:** Mr. Olson moved to adjourn the meeting. Ms. Kramer seconded the motion and the motion passed by unanimous voice vote. The meeting was adjourned at 11:31 a.m.



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**MEMORANDUM**

**TO:** Budget Committee Members

**FROM:** Greg Stevens, Acting Associate Director, Federal and State Grants Unit

**DATE:** August 14, 2018

**RE:** State Appropriated Programs:

- A. SFY 2019 Community – Law Enforcement Partnership for Deflection & Substance Use Disorder Treatment Notice of Funding Opportunity**
- B. SFY 2019 Death Penalty Abolition Act Fund**
- C. SFY 2019 Duane Dean Behavioral Health Center Fund**
- D. SFY 2019 Prescription Pill and Drug Disposal Fund**
- E. SFY 2019 Safer Foundation Fund**

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This memo describes proposed designations for SFY19 Community – Law Enforcement Partnership for Deflection & Substance Use Disorder Treatment Notice of Funding Opportunity, Duane Dean Behavioral Health Center, Death Penalty Abolition Act, Prescription Pill and Drug Disposal Fund.

**A. Community – Law Enforcement Partnership for Deflection & Substance Use Disorder Treatment Notice of Funding Opportunity**

Comprehensive Law Enforcement Response to Narcotics NOFO

As required by the Grant Accountability and Transparency Act, ICJIA will be using a standardized Notice of Funding Opportunity (NOFO) to make Community-Law Enforcement Partnership for Deflection & Substance Use Disorder Treatment program (CLEP) awards.

Strategic Areas	NOFO Released	Program Start
Community-Law Enforcement Response to Substance Use Disorders	Third Quarter 2018	First Quarter 2019

Staff requests setting aside \$500,000 in available SFY19 CLEP funds to issue a competitive NOFO in the third quarter of 2018 for the CLEP program.

*Note:* This NOFO will only be released if the Community-Law Enforcement Partnership for Deflection and Addiction Treatment Act becomes law.

### Police-led Deflection

Individuals face a range of barriers to entering or gaining access to treatment, including uncertainty about how to access to services, shame and stigma, denial of a substance use disorder or substance misuse, costs and lack of insurance/Medicaid, transportation, treatment waiting lists, and prior negative treatment experiences (Appel, Ellison, Jansky, & Oldak, 2004). Police agencies across the nation have implemented programs to reduce these barriers.

Applicants may request funding under one or more of these funding categories:

- (1) A post deflection response initiated by a peace officer or law enforcement agency subsequent to emergency administration to reverse an overdose, or in case of severe substance use disorder with acute high risk for overdose.
- (2) A self-referral deflection response initiated by an individual by contacting a peace officer or law enforcement agency in the acknowledgement of their substance use disorder.
- (3) An active outreach deflection response initiated by a peace officer or law enforcement agency because of a proactive identification of persons thought likely to have a substance use disorder.
- (4) An officer prevention deflection response initiated by a peace officer or law enforcement agency in a response to a community call when no criminal charges are present.
- (5) An officer intervention deflection response when criminal charges are present but held in abeyance pending engagement with treatment.

### **References**

Appel, P. W., Ellison, A. A., Jansky, H. K., & Oldak, R. (2004). Barriers to enrollment in drug abuse treatment and suggestions for reducing them: Opinions of drug injecting street outreach clients and other system Stakeholders. *The American Journal of Drug and Alcohol Abuse*, 30(1), 129–153.

**B. Death Penalty Abolition Act Fund****Recommended Designation**

Staff recommends designating \$6.5 million in appropriated SFY19 Death Penalty Abolition Act (DPA) funds to offer a September 2018 Notice of Funding Opportunity.

Public Act 725 ILCS 5/119(b) directed the transfer of all unobligated and unexpended monies remaining in the Capital Litigation Trust Fund to the Death Penalty Abolition Fund, a special fund in the state treasury, to be expended by the Illinois Criminal Justice Information Authority. These funds shall be used for services for families of victims of homicide or murder and for training of law enforcement personnel.

Through smaller appropriations in state fiscal years 2017 and 2018, ICJIA has used DPA funds to support crisis response and recovery services to family members of Chicago homicide victims provided by Chicago's Citizens for Change. With this Notice of Funding Opportunity, ICJIA will solicit applications for both crisis response services and law enforcement training.

The Notice of Funding Opportunity will make funds available from approximately December 1, 2018, through June 30, 2019. Contingent of satisfactory performance and future appropriations, successful applicants may receive funding for a maximum of 36 months of program activity through this solicitation.

Staff will be available at the Budget Committee meeting to answer any questions.

**C. Duane Dean Behavioral Health Center Fund**

The Duane Dean Behavioral Health Center's Community Diversion Program seeks to employ a broad based comprehensive approach in Kankakee County to educate and increase access to services to the local criminal justice systems, the local community and the opioid dependent individuals. This program will incorporate community education and trainings, cognitive behavioral counseling, medication assisted therapy (MAT), case managers, peer support specialist, and recovery coaches.

Staff recommends designating \$400,000 in SFY19 line-item appropriated General Revenue funds to The Duane Dean Behavioral Health Center to support its Community Diversion Program. Further details are provided in the attached Grant Recommendation Form.

**D. Prescription Pill and Drug Disposal Fund**

The Illinois General Assembly passed Public Act 097-0545, which established the Prescription Pill and Drug Disposal (PPDD) Fund, a special fund in the state treasury. The Act states, "monies in the Fund shall be used for grants by the Illinois Criminal Justice Information Authority to local law enforcement agencies for the purpose of

facilitating the collection, transportation, and incineration of pharmaceuticals from residential sources that are collected and transported by law enforcement agencies.”

Medicines are found in nearly every home. These products include over-the-counter and prescription medications, such as pills and capsules, creams, liquids, and aerosols. When used as directed, these products are generally safe for humans and the environment. However, unused or unwanted medicine needs to be disposed of properly to help prevent accidental poisoning, substance abuse, and contamination of water resources.

According to the Illinois Environmental Protection Agency, unused or unwanted medicines should not be flushed down the toilet or poured into the sink. These methods create the potential for harmful chemicals to end up in our lakes, rivers, streams, and groundwater. In fact, traces of some medicines have been found in water samples in 30 states, which have been connected to harmful impacts on localized aquatic ecosystems.

The negotiation and execution of many grants smaller than \$2,000 each would be onerous for both ICJIA and the recipient agencies. In early 2018, ICJIA asked the Illinois Sheriff’s Association (ISA) and the Illinois Association of Chief of Police (IACP) to consider procuring drug disposal kits with SFY18 PPDD funding on behalf of their member agencies. ISA accepted and agreed to make the kits available to ISA and IACP members.

While larger drug store chains have made drug disposal boxes available in more populous areas of the state, rural areas lack access to these disposal sites. ISA prioritized requests from law enforcement agencies in jurisdictions with less access to commercial disposal sites.

Recipient agencies agreed to follow standard procedures for the receipt, storage, and disposal of the collected drugs. ISA developed a standard certification that recipient agencies signed to assure required drug handling, inventory, and disposal practices are followed. The agreement includes, at minimum:

- The recipient will identify two staff members as Drug Disposal Box (DDB) Controllers.
- The DDB may only be opened by the two designated DDB Controllers.
- The contents of the DDB must be removed at least monthly.
- Contents of the DDB must be inventoried by weight and secured in compliance with standard department evidence handling procedures.
- The contents of the DDB must be disposed of by the two DDB Controllers at a facility approved by the Illinois EPA.
- The two DDB Controllers will obtain a signed and dated receipt for the items disposed of at the EPA-approved site.
- The DDB keys must be under the secure control of the sheriff/chief of police or his or her designee, following procedures controlling access to evidence storage.
- The recipient agencies will submit to ISP a monthly standard report totaling the weight of drugs collected and disposed.

During the brief performance period of March 15, 2018, to June 30, 2018, ISA successfully procured and arranged for the delivery of boxes to 27 rural counties. ISA has agreed to continue to implement the program using SFY19 PPDD funds. Staff recommends designating \$150,000 in SFY19 PPDD funds to the ISA to support this effort. Further details are provided in the attached Grant Recommendation Form.

#### **E. Safer Foundation Fund**

Staff recommends designating \$500,000 in SFY19 line-item appropriated General Revenue funds to The Safer Foundation (SF) to support its partnership with Mount Sinai Hospital's Sinai Urban Health Institute (SUHI) as it seeks to better understand the issues connected to gun violence in Chicago's west side communities. As a referral partner, SUHI seeks to work with SF to build their previous study of non-fatal gun violence victims who are treated and discharged quickly. The goal is to refer such persons for SF services and to identify their social needs, gaps, resources and barriers to employment and workforce development comparing those with and those without arrest/conviction records.

ICJIA funds will allow Safer Foundation to use mechanisms to provide additional supports to participants participating in a higher level of credentialed training and job training, including higher literacy, skill level, case management, and wrap around services. Further details are provided in the attached Grant Recommendation Form.

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

<u>Program Name:</u>	Duane Dean Behavioral Health Center
<u>Program Agency DUNS:</u>	112409982
<u>Funding Source:</u>	SFY19 General Revenue Funds: \$400,000
<u>Total Agency Budget:</u>	\$1,377,531
<u>Request Type:</u>	Line Item Appropriation

### Program Description

The Duane Dean Behavioral Health Center's Community Diversion Program seeks to employ a broad based comprehensive approach in Kankakee County to educate and increase access to services to the local criminal justice systems, the local community and the opioid dependent individuals. This program will incorporate community education and trainings, cognitive behavioral counseling, medication assisted therapy (MAT), case managers, peer support specialist, and recovery coaches.

The program will operate from Duane Dean BHC clinical office, but services will be offered in the community including the local police department, probation office, county jail, local hospital emergency rooms, and community-based organizations. Services will be offered in the Kankakee County Jail and Probation Office. The medical director and coordinator will provide trainings and education to local criminal justice staff, and community on opioid dependence and overdoses, methods to respond and treatment options. Upon a referral of a client a peer recovery specialist or recovery coach (staff) will be assigned to orient on the different treatment options in the community. The staff will assist client to enroll in a MAT program and assist with other community referrals.

### Program Activities

**Peer Support Activities:** Clients will be assigned to a peer support specialist to assist them navigate the criminal justice system, provide case management and community support post release. The recovery coach will assist in navigating the behavioral health system and MAT and provide support post release.

**CBT Counseling:** A qualified behavioral health specialist will be assigned to meet with clients that are identified to have trauma or co-occurring behavioral health issues for brief intervention counseling. The counselor will motivate client to engage in long-term counseling with a qualified community-based provider.

**Referrals to MAT services:** Clients in need of MAT services will be referred for immediate admission to Duane Dean BHC or other MAT community-based providers. Client will be monitored throughout the project to ensure that the clients are meeting their treatment objectives.

Community Education: Education on opioid use disorder, overdoses and response, treatment options, and methods to refer to MAT will be provided to county and local criminal justice staff. The same education will be provided to major community stakeholder, first responders, and community members.

Human Immunodeficiency Virus (HIV) and sexually transmitted infection (STI) Education: All clients will be provided education on HIV & STI and a referral for testing.

## **Goals**

- I. Outreach & Educate
  - a. To provide targeted outreach and education services for 450 justice-involved or high-risk individuals. Topics will include:
    - i. Substance Use and Behavioral Health Disorders with focus on Opioid Use Disorder.
    - ii. Overdose and harm reduction principles.
    - iii. Treatment options and access to resource.
    - iv. HIV Counseling & Testing.
  - b. To provide collaborative learning and training to local providers on topics related to opioid use disorder, overdose and cooccurring behavioral health issues through a large conference and additional smaller training opportunities.
- II. Case Management
  - a. To provide referral and linkage to care for 90 individuals at risk of justice-involvement, currently involved or returning from incarceration. Case managers will ensure access to existing community support services such as life skills and employment services, behavioral and substance use services, family support and reunification services, legal assistance
- III. Safe Spaces
  - a. To create and provide access to safe spaces for participants and other community members through partnership and at least two organized community activities with an average attendance of 100 individuals per event.
- IV. Crisis Intervention
  - a. To provide immediate and ongoing response to incidents of overdose and gun related violence, offering conflict mediation and/or substance use treatment services to at least 50 individuals through case management and a trauma-informed behavioral health approach. This will be accomplished through, though not limited to, partnerships with:
    - i. Local law enforcement agencies.
    - ii. Hospitals.
    - iii. Other agencies providing support services.
    - iv. Peer support specialists.

## **Priorities**

This program helps break the cycle of involvement in the criminal justice system for people who abuse legal and illegal drugs and substances.

## **Past Performance**

N/A

**Budget Detail**

Budget Item	Total
<b>Personnel:</b> Salary and fringe for 7.75 FTE for the following positions: Manager; Peer Support; Recovery Coach; Case Manager (2); Mental Health Therapist, Outreach Worker (2) and Nurse	\$263,385
<b>Commodities:</b> Marketing Supplies, Projectors (2), Laptops (8), Software, Program Materials, and Office Supplies	\$35,251
<b>Travel:</b> Local mileage, parking, and tolls	\$7,000
<b>Contractual:</b> Medical Consultant to educate on the pharmocanetics of Opioid Use Disorder and Treatment Consultation (\$40,000), trainings, phone, utilities	\$58,000
<b>Indirect Costs:</b> 10 percent	\$36,364
<b>Total:</b>	<b>\$400,000</b>

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

<b><u>Program Name:</u></b>	<b>Prescription Pill and Drug Disposal – Illinois Sheriff's Association</b>
<b><u>Program Agency DUNS:</u></b>	<b>786267203</b>
<b><u>Funding Source:</u></b>	<b>SFY19 Prescription Pill and Drug Disposal: \$150,000; No match requirement</b>
<b><u>Agency Budget:</u></b>	<b>\$1,025,000</b>
<b><u>Request Type:</u></b>	<b>ICJIA request</b>

### **Program Description**

To facilitate the safe disposal of drugs, the Illinois General Assembly passed Public Act 097-0545, which established the Prescription Pill and Drug Disposal (PPDD) Fund, a special fund in the state treasury. The Act states, “monies in the Fund shall be used for grants by the Illinois Criminal Justice Information Authority to local law enforcement agencies for the purpose of facilitating the collection, transportation, and incineration of pharmaceuticals from residential sources that are collected and transported by law enforcement agencies.”

### **Program Activities**

Through this program, the Illinois Sheriff's Association (ISA) offers local law enforcement agencies drug disposal kits consisting of secure drop boxes and disposal bags. Because more rural areas of the state lack access to commercial drop boxes which are common at pharmacies in more populated areas, ISA will prioritize applications from more rural areas, and will order and arrange for the delivery of drug disposal kits to the selected law enforcement agencies at no cost. Recipient agencies must agree to maintain control of the drugs collected and dispose of them according to ICJIA-approved guidelines.

### **Goals**

The goal of the program is to increase public health and safety by enabling law enforcement agencies to safely collect unused prescription pills and medications.

### **Priorities**

The Illinois General Assembly named ICJIA the agency responsible for the implementation of the program.

### **Funding Prospectus**

ISA agreed to pilot this program using SFY18 PPDD funds and to continue implementation using an SFY19 appropriation. Future funding is contingent on General Assembly appropriation.

## **Past Performance**

The SFY18 program had a brief period of performance of March 15, 2018, to June 30, 2018. During that time, ISA developed the application process and recipient certification and successfully ordered and arranged for the delivery of drug disposal kits in 27 counties, including Cass, Champaign, Christian, Crawford, DeKalb, Ford, Fayette, Fulton, Iroquois, Kane, Lee, Livingston, McLean, Mason, Menard, Piatt, Pike, Richland, Rock Island, Sangamon, Schuyler, Stark, Vermilion, White, Will, Williamson, and Woodford.

## **Budget Detail**

	<b>Total</b>
<b>Personnel Total FTE:</b>	\$0
<b>Fringe</b>	\$0
<b>Equipment</b>	\$0
<b>Supplies:</b> Drug Disposal Kits and promotional materials	\$136,364
<b>Travel</b>	\$0
<b>Contractual</b>	\$0
<b>Indirect / Other Costs</b>	\$13,636
<b>Totals Federal / State and Match:</b>	<b>\$150,000</b>

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

**Program Name:** Safer Foundation  
**Program Agency DUNS:** 020041588  
**Funding Source:** SFY19 General Revenue Funds: \$500,000  
**Total Agency Budget:** SFY19 - \$25,725,800  
**Request Type:** Line Item Appropriation

### **Program Description**

Safer Foundation has a record of effectively combatting recidivism and crime reduction by providing employment opportunities to individuals who are at risk of engaging in unlawful activities, becoming the victims and/or perpetrators of violence, or falling into the ranks of the long-term unemployed. Safer Foundation enjoys a robust network of resources to support its work in workforce development and human capital development leading to employment and economic stability for people with arrest and conviction records. In collaboration with its community partners, employer partners and training partners, Safer will recruit, screen, and prepare program participants for sustainable employment. Job placement strategies will include: transitional jobs, on-the-job training and permanent placements. ICJIA funds will allow Safer Foundation to use mechanisms to provide additional supports to participants participating in a higher level of credentialed training and job training, including higher literacy, skill level, case management, and wrap around services. Job training and placement is anticipated to occur in one of these fields: auto mechanics, food service/culinary arts, woodworking/cabinetry, consumer goods manufacturing, construction, and media.

In addition, Safer will partner with Mount Sinai Hospital's Sinai Urban Health Institute (SUHI) as it seeks to better understand the issues connected to gun violence in Chicago's west side communities. The rippling effect of gun violence has both social and economic impacts including lost wages and taxes, medical bills, high law enforcement and corrections costs, and community disinvestment. As a referral partner, SUHI seeks to work with Safer to build their previous study of non-fatal gun violence victims who are treated and discharged quickly. The goal is to refer such persons for Safer services and to identify their social needs, gaps, resources and barriers to employment and workforce development comparing those with and those without arrest/conviction records. This partnership leverages the expertise of both organizations and employs new strategies in addressing violence reduction. This program element would provide needed staffing to conduct assessments of non-fatal gun violence victims with superficial injuries in the emergency department and to link those with arrest or conviction records to Safer workforce development services in high demand/skill areas. This is anticipated to occur for six months beginning in October 2018 as part of the outreach and referral pipeline/year.

## **Program Activities**

<b>Program Phase</b>	<b>Program Activities</b>
Project Planning and Implementation Phase	<ul style="list-style-type: none"><li>• Assign program staff.</li><li>• Confirm partners.</li><li>• Establish joint program implementation plan.</li><li>• Develop marketing and communications materials to support outreach and recruitment efforts.</li></ul>
Outreach, Recruitment and Orientation Phase	<ul style="list-style-type: none"><li>• Provide eligibility and suitability guidelines for recruiting.</li><li>• Engage in active recruitment with agency partners.</li><li>• Launch efforts with Sinai Urban Health Institute for pilot referral process.</li><li>• Utilize Safer Mobile Unit in community engagement efforts.</li><li>• Coordinate with Illinois Department of Corrections and Cook County Detention Center.</li><li>• Conduct Safer services orientation sessions.</li></ul>
Stabilization Phase	<p>Intake and Assessment of referrals for Safer Services:</p> <ul style="list-style-type: none"><li>• Determine interest, commitment and eligibility.</li><li>• Conduct assessments for math and reading proficiency.</li></ul> <p>Program Orientation:</p> <ul style="list-style-type: none"><li>• Introduce participants to the program goals and expectations.</li><li>• Connect with case managers and career planning for individual employment plan.</li></ul> <p>Participate in cohort-based activities that include Job Readiness Training (JRT) education and pro-social emotional learning activities.</p> <p>As needed, clients are connected to supportive services for transportation, housing, health care, substance abuse services, etc.</p>
Industry Training, On-the-Job Training and Transitional Jobs Phase	<ul style="list-style-type: none"><li>• Ascertain Career Interest and Fit.</li><li>• Clients advance to vocational skills training programs including accelerated programs, on-the-job training (OJT) and other methodologies in targeted industries. All education and training strategies are designed to address clients' skills and lift academic/technical skills.</li><li>• Where required, an Educational Facilitator will support high school equivalent or diploma completion and mentoring support to maintain engagement to achieve career plan goals and milestones.</li></ul>

Job Placement, Job Retention and Follow-up Phase	<p>Transition to Employment and/or continuing occupation education:</p> <ul style="list-style-type: none"> <li>Upon completion of training and cognitive behavioral programs, clients will receive a credential and work with Safer Sector Managers (job developers) to be matched with full-time employment opportunities in their fields of interest.</li> <li>Close client contact will continue to ensure ongoing employment retention, provision of supports and to measure success benchmarks such as retention, wages and evaluation for sustainability and replication.</li> </ul>
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## **Goals**

<b>Goal Area</b>	<b>October 2018 – June 2019</b>
Recruitment	* 300-400
Enrollment (Development of Individual Career Plans)	200
Increase participant motivation and self-efficacy through Job Readiness Training	186
Continue to Safer Retention Services Pathways (those not eligible or ready for high-skill training programs)	** 130
<b>Skills Program Enrollment:</b> Entering Credential Training Pathways, OJT/Transitional Jobs Programs	56
Successful Completion of Credential Training and OJT/Transitional Jobs	42
Successful Employment	29

Anticipated number needed to enroll is 56 participants in the skills training program.

\*\* These participants are those who are not eligible for the Credential Training Pathways, would move to a non-ICJIA funded program.

## **Priorities**

In 2012, ICJIA's enabling statute was expanded to include additional responsibilities related to violence prevention. These responsibilities include distributing grants to community and statewide organizations, other units of local and state government, and public school districts that address violence prevention in a comprehensive and collaborative manner. The program described in this recommendation proposes to reduce risk factors for violence by providing education and job training

## **Past Performance**

N/A

## **Budget Detail**

Budget Item	Total
<b>Personnel:</b> Salary and fringe for approximately 2.50 FTE <ul style="list-style-type: none"> <li>Associate Vice President Core Programs (oversees program)</li> <li>Program Coordinator/Case Manager providing weekly wrap around services support, case management support</li> <li>Sector Managers (2x) – Work within the community to create employment opportunities</li> <li>Outreach Coordinators (2x) – recruitment, mentoring</li> </ul>	\$84,882
<b>Commodities:</b> Research database (\$10,000); materials for specialized training (\$11,550); Office supplies (\$1,440); office equipment setup (desks, computers, etc.) for outreach coordinator and case manager and business cards (\$5,275), client transit supports (\$23,484)	\$51,749
<b>Travel:</b> Local staff travel	\$1,332
<b>Contractual:</b> Career assessment tool for 200 participants (\$4,400); Non-fringe employee benefits and education (\$547); Corporate insurance (\$1,495); Occupancy (\$4,398); Telecommunications (\$6,190); Computer, programming and maintenance (\$1,392); subsidized wages for OJT experiences (\$87,473); training wages (\$50,300); contractual training for carpentry, auto mechanics, culinary arts, woodworking, consumer products manufacturing (\$118,671); UIC community engagement resources (\$35,000); SUHI Community Health Workers for six months (\$22,500)	\$332,366
<b>Indirect Costs:</b> 14 percent (subject to approval)	\$29,671
<b>Total:</b>	<b>\$500,000</b>



**ILLINOIS  
CRIMINAL JUSTICE  
INFORMATION AUTHORITY**

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300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

**MEMORANDUM**

**To:** Budget Committee Members

**From:** Greg Stevens, Acting Associate Director, Federal & State Grants Unit

**Date:** August 14, 2018

**Subject:** **FFY15 Victims of Crime Act Plan Adjustment**  
**FFY16 Victims of Crime Act Plan Adjustment**  
**FFY17 Victims of Crime Act Plan Introduction**

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This memo describes Victims of Crime Act Plan Adjustments for federal fiscal years 2015, 2016, and 2017.

**A. DESIGNATION REDUCTION**

**FFY15 Funds**

The Southern Illinois Health Care Foundation's Services to Downstate Victims of Crime programs recently returned \$4,439 in FFY15 funds to ICJIA due to personnel issues. Staff recommends making these funds available for other programming.

**B. RECOMMENDED DESIGNATIONS**

**Services to Victims of Domestic Violence**

In keeping with the priorities identified by ICJIA's Ad Hoc Victim Services Committee, staff recommends designating \$455,000 in FFY16 funds to the Chicago Department of Family and Support Services to fund the Statewide Domestic Violence Hotline. Please see the attached Grant Recommendation Report for more information.

**Transitional Housing**

The Ad Hoc Victim Services Committee in 2013 identified transitional housing programs as a funding priority. In July 2016, ICJIA issued a Notice of Funding Opportunity (NOFO) seeking applications for the development or enhancement of transitional housing for victims of domestic violence and/or human trafficking. Eleven of the 19 submissions were recommended for funding by the review panel. Staff recommends designating funds to the following entities and programs to allow them to continue for 18 months. This additional 18 months of funding will complete the recommended 36 months of funding for the Transitional Housing program as stated in the NOFO. Please see the attached Grant Recommendation Reports for more information.

DESIGNEE	FFY17
A Safe Passage	\$303,133
A Safe Place	\$456,007
Crisis Center for South Suburbia	\$147,000
Dove	\$138,200
Guardian Angel Community Services	\$450,000
Heartland Healthcare Services	\$450,000
HOPE of East Central Illinois	\$200,139
KAN WIN	\$142,000
Remedies	\$293,475
WINGS	\$418,500
<b>TOTAL</b>	<b>\$2,998,454</b>

Victims of Crime Act: Child Abuse, Financial Crime, and Impaired Driving

In keeping with the priorities identified by the Ad Hoc Victim Services Committee, staff recommends designating \$957,514 in FFY16 funds to the following entities to continue support for services to victims of child abuse, financial crimes, and impaired driving. This additional 12 months of funding will be the second 12 months of funding out of a recommended 36 months, as indicated in the NOFO. Please see the attached Grant Recommendation Report for more information.

DESIGNEE	FFY16
Alliance Against Intoxicated Motorists	\$163,405
Catholic Charities of the Archdiocese of Chicago	\$358,186
Heartland Health Care Services	\$175,944
Hoyleton Youth and Family Services	\$160,000
Mothers Against Drunk Driving	\$99,979
<b>TOTALS</b>	<b>\$957,514</b>

Staff will be available at the meeting to answer any questions.

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

**Program Name:** City of Chicago Department of Family and Support Services - Domestic Violence Hotline

**Program Agency DUNS:** 942439068

**Funding Source:** VOCA FFY16: \$455,000; Matching Funds: \$113,750

**Agency Budget:** \$400 million

**Request Type:** NOFO #1474-561

### **Program Description**

The Domestic Violence Hotline is a 24- hour toll free confidential resource that serves as a clearinghouse providing domestic violence victims with immediate information about their safety planning, available options and how to access supportive services. Callers can obtain a direct three-way link to domestic violence resources including shelter, counseling, legal advocacy and children's services.

### **Program Activities**

The City of Chicago Department of Family and Support Services contracts with the Chicago Metropolitan Battered Women's Network to staff the Domestic Violence Hotline 24-hours a day, seven days per week. Trained Victim Information and Referral Advocates (VIRA's) assist victims, law enforcement, faith leaders and various community stakeholders with information and referrals to supportive services when requested. Funding for this initiative will be directed towards personnel cost associated with staffing the Domestic Violence Hotline and includes partial funding of the following positions:

- Three Supervisors for each of the shifts - one for each eight-hour shift;
- Eight full-time VIRA's;
- Six part-time VIRA's;
- Three hourly VIRA's; and

### **Goals**

The goal of the program is to provide direct services to domestic violence victims to alleviate trauma and suffering incurred from victimization.

### **Priorities**

Funding to support the Domestic Violence Hotline corresponds with the Authority identified funding priority of addressing fundamental needs of victims. When victims' call the Domestic Violence Hotline for assistance, they are made aware of the options available to them and are provided safety planning, referrals to shelter,

counseling, legal services and referrals to numerous other forms of assistance and/or services. Additionally, having access to the Language Line removes a considerable barrier by affording victims the opportunity to communicate in their native language which provides a measure of relief as they seek to reclaim their lives free of violence and abuse.

### **Funding Prospectus**

The Domestic Violence Hotline has consistently provided unparalleled assistance and support to victims of domestic violence as well as various other stakeholders since its inception in 1998. The Domestic Violence Hotline remains the only entity capable of directly linking victims to the services they seek by being a single point of access to assistance. The ability to make one telephone call and obtain emotional support, safety planning, shelter referrals, legal advocacy as well as referrals to a wide array of other services is critically important for domestic violence victims as it eliminates many of the barriers they face when seeking to free themselves and their dependent children from violence. There is no other Hotline in the City of Chicago/State of Illinois with the depth of experience and quality in providing assistance, information and referrals to services, concerned family and friends and various other community stakeholders.

The Domestic Violence Hotline has consistently exceeded the goals established for the program based the volume of calls responded to within the City of Chicago as well as throughout the State of Illinois. Victims, concerned family and friends, faith leaders, law enforcement, and a host of community stakeholders continue to rely on the Domestic Violence Hotline as the single point of access for domestic violence information, assistance and referrals to services.

### **Past Performance**

During the past 12 months, the program has provided the following services:

- 2,421 clients were provided with information about the criminal justice process
- 1,518 of clients provided with information about victims' rights, how to obtain notifications, etc.
- 10,596 of clients provided with referrals to other victim service providers.
- 9,842 of clients received referrals to other services, supports and resources
- 13,669 callers were provided assistance or information about filing for victim compensation.
- 5,027 of clients provided with hotline/ crisis counseling.

ICJIA has no administrative or programmatic concerns.

**Budget Detail**

	<b>Total</b>
<b>Personnel Total FTE: 0</b>	\$0
<b>Fringe</b>	\$0
<b>Equipment</b>	\$0
<b>Supplies</b>	\$0
<b>Travel</b> Contractual: Subcontract with the Metropolitan Battered Women's Network for 13 FTE Victim Information and Referral Advocates (VIRAs), and Supervisors. Subcontract includes office supplies; and local travel.	\$568,750
<b>Indirect / Other Costs</b>	\$0
<b>Totals Federal / State and Match:</b>	<b>\$568,750</b>

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

**Program Name:** Transitional Housing / Safe Passage  
**Program Agency DUNS:** 161405329  
**Funding Source:** FFY17 Victims of Crime Act: \$303,133; Match: \$75,783  
**Agency Budget:** \$2,447,648  
**Request Type:** Continuation of Funding Opportunity #1395-152

### **Program Description**

Safe Passage has been privileged since 1981 to provide DeKalb County a 24/7 crisis hotline; an emergency shelter; legal and medical advocacy; individual, group, and family counseling and therapy; and transitional housing to victims of intimate partner violence (IPV), including domestic violence, sexual assault, dating violence, stalking and human trafficking. The organization's transitional housing program has 21 years of experience and successful operation of a trauma-informed and lifesaving service that helps victims of IPV avoid homelessness or return to an abuser and successfully rebuild their lives. Victims come with severe and complex trauma histories and daunting barriers to escaping abusive partners and life situations. Poverty, mental illness, PTSD, unemployment, limited education, health concerns, affordable child care, legal problems, and ruined credit are just a few of the barriers they face. This program offers clients safe housing, trauma-informed services, and 24 months to rebuild their lives.

The need to expand this program is evident in the increasing lengths of stay victims in the emergency shelter have required in the last few years. The shelter is always full and each week program staff turn away many women and children. Requested are funds to expand housing from 7 to 10 apartments and to hire a program-dedicated case manager and part-time counselor to provide a full array of trauma-informed services. The additional staff and housing will allow the program to help more victims of IPV, who need the time and support that transitional housing offers to become safe, independent, productive members of the community.

### **Program Activities**

Adult clients with or without children will be screened for eligibility and placed into transitional housing units. Needs assessment with completed service plan will be conducted and a caseworker will be assigned. The program will offer financial education, education with GED or certification/degree with goal of employment while offering life skills and securing stable housing.

### **Goals**

To provide victims of domestic violence and/or human trafficking and their children to permanent safe housing and self-sufficiency through individualized empowering approaches.

## Performance Measures/Standards

<b>GOAL: To provide victims of domestic violence and/or human trafficking and their children with pathways to permanent, safe housing and self-sufficiency through individualized, empowering approaches</b>					
<b><u>Outcome Objectives/Standards</u></b>	<b><u>Outcome Performance Measures</u></b>	<b>Year 1 - Projected</b>	<b>Year 1 – Actual (Quarters 1-4)</b>	<b>Estimate for extended 6 months</b>	<b>Second 18 Month–projection</b>
60% of clients (who do not have a disability) will be employed upon completion of the program.	Percentage of adult clients who are employed upon completion of the program.	60%	75%	<b>50%</b>	60%
80(%) of adult clients who will be financially independent upon completion of the program. *	Percentage of adult clients who have achieved financial independence upon completion of program	80%	75%	<b>50%</b>	80%
5 adults (#) clients will secure stable housing within 24 (#) months.	Number of adult clients who secured stable housing within completion of program	5	3	<b>1</b>	5
	Number of clients who secured housing after the completion of the program	5	2	<b>1</b>	5
	Number of clients who did not secure housing	0	1	<b>0</b>	0
<b>Transitional Housing Services</b>					
<b><u>Process Objectives/Standards</u></b>	<b><u>Process Performance Measures</u></b>	<b>Year 1 - Projected</b>	<b>Year 1 – Actual (Quarters 1-4)</b>	<b>Estimate for extended 6 month</b>	<b>Second 18 Month–projection</b>
Screen _10_ (#) adult clients for program eligibility within _30_ (#) days of contract execution	Number of adult clients screened for eligibility within _30_ (#) days of contract execution	10	15	7	12
	Number of adult clients deemed eligible		9	5	7
40_ (#) clients placed into transitional housing	Number of adults placed into transitional housing	12	14	4	5
	Number of children placed in transitional housing	28	17	9	5

Conduct a needs assessment for each client/family within <u>7</u> of placement	Number of adult clients assessed	12	14	4	5
	Number of children assessed	28	17	9	5
	Number of clients assessed <u>7</u> within days	40	31	13	10
Complete a service plan within <u>14</u> days of placement for each client family	Number of service plans completed before deadline	12	10	4	10
	Number of service plans completed after deadline	0	0	0	0
Case manager will meet a minimum of <u>12</u> (#) times per quarter with each client/family	Total number of client/family meetings held	36	36	36	36
	Percentage of clients/families that met the minimum number of times.	80%	75%	62%	80%
If applicable, address Year One additional objectives and/or add new service objectives for second 18-month performance period.					
Process Objectives/Standards	Process Performance Measures	Year 1 - Projected	Year 1 – Actual (Quarters 1-4)	Estimate for extended 6 months	Second 18 Month–projection
Additional Service Objective #1: <i>12 clients will be offered financial education</i>	Number of clients that were offered <u>financial education</u> service.	12	14	16	12
	Number of clients who accessed <u>financial assistance</u> service.	12	14	16	10
Additional Service Objective #2: <i>40 clients will be offered education assistance.</i>	Number of clients that were offered <u>education assistance</u> service.	40	14	16	30
	Number of clients who accessed <u>education assistance</u> service.	40	9	10	18
Additional Service Objective #3: <i>12 adult clients will be offered employment assistance.</i>	Number of clients that were offered <u>employment assistance</u> service.	12	14	16	12
	Number of clients who accessed <u>employment assistance</u> service.	12	13	14	12

## **Priorities**

The program supports priorities #3 Core Services, #5 Underserved Victims, and #9 Long-term Needs, established by the Victim Services Ad Hoc Committee in January 2017.

## **Funding Prospectus**

This funding is for a remaining 18 months of a 36-month fund cycle.

Goals and objectives were met.

## **Past Performance**

Staff have no concerns about grantee's past performance.

## **Budget Detail**

	<b>Total</b>
<b>Personnel Total FTE: 3.2</b>	\$215,370
<b>Fringe</b>	\$73,627
<b>Equipment</b>	\$0
<b>Supplies</b>	\$1,710
<b>Travel</b>	\$180
<b>Contractual</b>	\$77,832
<b>Indirect / Other Costs</b>	\$10,197
<b>Totals Federal / State and Match:</b>	<b>\$378,916</b>

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

**Program Name:** Transitional Housing / A Safe Place

**Program Agency DUNS:** 122324247

**Funding Source:** VOCA FFY17: \$456,007; Match: \$114,002

**Agency Budget:** \$4,136,563

**Request Type:** Continuation of Funding Opportunity #1395-152

### **Program Description**

A Safe Place will screen 80 adults for program eligibility, offer 90 clients housing advocacy services, conduct needs assessments for 34 individuals, and conduct 400 meetings with clients/families. In addition, A Sage Place will provide case management, budgeting, basic life skills training, utility, rent and application fee assistance, housing, and other advocacy and supportive services to assist 15 new adult clients in securing and maintaining stable housing. A Safe Place projects 71 percent of adult clients will be employed upon completion of the program and 50 percent will achieve financial independence upon completion of the program.

### **Program Activities**

Services that will be provided to address victim needs include case management, goal setting, budgeting, basic life skills (as half of the clients served are experiencing their first time being responsible for running a household), legal advocacy, transportation, utility assistance, rent assistance, housing application fee assistance, housing, housing advocacy, education assistance, and employment assistance. Counseling and therapy also will be offered to clients to address underlying issues that could be barriers to attaining self-sufficiency.

Funding has supported the following activities:

- Staffing to support all clients. Every client must be assigned a case manager who coordinates assessments and services.
- Housing units and services offered for a minimum of 24 months. Exceptions may be made when non-VOCA funding sources conflict with this requirement.
- The following support services:
  - Employment assistance: Helping a client implement an employment plan. This may include linking client to a job training program, helping client complete a job application or resume, or completing an employment action plan that supports the client's goals.
  - Education assistance: Helping a client implement education plans. This may include helping a client complete a GED application, providing assistance with enrolling a client or his/her child(ren) into school, linking to local community college's child care program so parent can attend classes, or developing an education plan that supports the client's goals.

- Housing advocacy: Helping a client implement a plan for obtaining housing. This may include accompanying a client to the housing authority office to apply for Section 8 housing or helping a client identify available rental units, complete a tenant application, or develop a housing plan that supports the client's goals.
- Economic assistance: Helping a client implement plans to improve financial status. This may include helping a client create a budget or learn how to repair credit, advocating to receive public benefits, linking to a tax assistance center, or helping to develop an economic action plan that supports the client's goals.
- In-person counseling: In-person, client-centered counseling that addresses the violence and related issues in client's life and fosters self-determination.
- Children's services (if program serves parents with children): Services must be available for a client's child(ren) that address violence and related issues and foster healthy growth and development. Such services may include individual, group, or family counseling, education assistance (as described above), or therapeutic activities such as art therapy.

## Goals

To provide victims of domestic violence and/or human trafficking and their children to permanent, safe housing and self-sufficiency through individualized, empowering approaches.

## Past Performance

<b>GOAL: To provide victims of domestic violence and/or human trafficking and their children with pathways to permanent, safe housing and self-sufficiency through individualized, empowering approaches</b>					
<u>Outcome Objectives/Standards</u>	<u>Outcome Performance Measures</u>	Year 1 - Projected	Year 1 – Actual (Quarters 1-4)	Estimate for extended 6 months	Second 18 Month–projection
(%) of clients (who do not have a disability) will be employed upon completion of the program.	Percentage of adult clients who are employed upon completion of the program.	0	1 (33%)	1	15/21 (71%)
(%) of adult clients who will be financially independent upon completion of the program. *	Percentage of adult clients who have achieved financial independence upon completion of program	50%	1 (33%)	3 / 4 (75%)/	50%
<u>adults</u> (#) clients will secure stable housing within <u>24</u> (#) months.	Number of adult clients who secured stablign housing within completion of program	30	17	5	12 new clients (34 total served over life of grant)
	Number of clients who secured housing after the completion of the program	N/A	1	1	3

	Number of clients who did not secure housing	N/A	1	0	1
<b>Transitional Housing Services</b>					
<b><u>Process Objectives/Standards</u></b>	<b><u>Process Performance Measures</u></b>	<b>Year 1 - Projected</b>	<b>Year 1 – Actual (Quarters 1-4)</b>	<b>Estimate for extended 6 months</b>	<b>Second 18 Month–projection</b>
Screen (#) adult clients for program eligibility within (#) days of contract execution.	Number of adult clients screened for eligibility within 365 (#) days of contract execution. Number of adult clients deemed eligible.	80	168 Screened, 38 eligible	50 screened, 10 eligible	80 screened, 24 eligible
(#) adult clients will be placed into transitional housing units.	Number of adult clients placed. Number of children placed.	30 adults 90 children 120 total	17 adults 20 children 37 total	5 new adults 8 children 13 total	12 new adults (along with 22 existing adults) 18 new children (with 28 existing children) Total: 30 new people plus continuing clients
Conduct a needs assessment for each client/family within 14 (#) days of placement.	Number of adult clients assessed. Number of children assessed. Number of clients assessed within days.	30 adults 90 children 120 total	43 adults 5 children 39 assessed within 14 days	15 adults 3 children 18 total	30 adults 4 children 34 total assessed within 30 days
Complete a service plan within 14 (#) days of placement for each client/family	Number of service plans completed before deadline. Number of service plans completed after deadline	30 0	7 8	3 0	8 within 30 days 0
Case manager will meet a minimum of <u>12 (2017 – 18) (2019-2020)</u> (#) times per quarter with each client/family	Total number of client/family meetings held. Percentage of clients/families that met the minimum number of times.	---	521 meetings 92%	51 meetings	400 meetings

<b>If applicable, address Year One additional objectives and/or add new service objectives for second 18-month performance period.</b>					
<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 – Actual (Quarters 1-4)	Estimate for extended 6 months	Second 18 Month–projection
Additional Service Objective #1: 30 Adult clients will be offered employment assistance	Number of clients that were offered employment assistance service.	30	43	15	30
	Number of clients who accessed employment assistance service.	24	20	7	15
Additional Service Objective #2: 30 Adult clients will be offered education assistance	Number of clients that were offered education service.	30	15 (based on client's service plan).	3 (based on client's service plan).	8
	Number of clients who accessed education service.	15	9	1	4
Additional Service Objective #3: Clients will be offered housing advocacy services	Number of clients that were offered housing advocacy service.	30	89	40	90
	Number of clients who accessed housing advocacy service.	30	89	15	40

## **Priorities**

The program supports priorities #3 Core Services, #5 Underserved Victims, and #9 Long-term Needs, established by the Ad Hoc Victim Services Committee in January 2017.

## **Funding Prospectus**

This funding is for the remaining 18 months of a 36-month fund cycle.

Goals and objectives were met.

**Budget Detail**

	<b>Total</b>
<b>Personnel Total FTE: 2.9</b>	\$192,152
<b>Fringe</b>	\$61,144
<b>Equipment</b>	\$0.00
<b>Supplies</b>	\$37,535
<b>Travel</b>	\$1,350
<b>Contractual</b>	\$263,500
<b>Indirect / Other Costs</b>	\$14,328
<b>Totals Federal / State and Match:</b>	<b>\$570,009</b>

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

Program Name: Transitional Housing / Crisis Center for South Suburbia

Program Agency DUNS: 556480382

Funding Source: FFY17 Victims of Crime Act: \$147,000; Match: \$36,750

Agency Budget: \$3,633,266

Request Type: Continuation of Funding Opportunity #1395-152

### Program Description

The Crisis Center for South Suburbia Transitional Housing Program provides up to two years of supportive housing services in apartments in the community so clients can work toward long-term independence. The purposes of the program are to:

1. Provide housing for victims of domestic violence transitioning from emergency shelter to permanent housing.
2. Provide supportive services for individuals and families in the program such as counseling, case management, transportation, child care services, employment counseling, education assistance, housing advocacy, financial literacy, personal and professional development.

### Program Activities

Crisis Center of South Suburbia will support the following activities: needs assessment, service and safety planning, financial assistance, employment assistance, education assistance, housing advocacy, case management, referrals, and other services to address the individual needs of clients.

### Goals

The goal of this program is to provide transitional housing and supportive services for seven families for up to two years. At the completion of the program, 80 percent of clients will have achieved financial independence and secured stable housing.

<b>GOAL: To provide victims of domestic violence and/or human trafficking and their children with pathways to permanent, safe housing and self-sufficiency through individualized, empowering approaches</b>					
<u>Outcome Objectives/Standards</u>	<u>Outcome Performance Measures</u>	Year 1 - Projected	Year 1 – Actual (Quarters 1-4)	Estimate for extended 6 months	Second 18 Month–projection
80% of clients (who do not have a disability) will be employed upon completion of the program.	Percentage of adult clients who are employed upon completion of the program.	80%	N/A	80%	80%

80% of adult clients who will be financially independent upon completion of the program. *	Percentage of adult clients who have achieved financial independence upon completion of program	80%	N/A	80%	80%
<u>7 adults</u> (#) clients will secure stable housing within <u>24</u> (#) months.	Number of adult clients who secured stable housing within completion of program	7	N/A	0	8
	Number of clients who secured housing after the completion of the program	7	N/A	0	8
	Number of clients who did not secure housing	0	N/A	0	0

#### Transitional Housing Services

<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 – Actual (Quarters 1-4)	Estimate for extended 6 months	Second 18 Month–projection
Screen 10 (#) adult clients for program eligibility within 30 (#) days of contract execution	Number of adult clients screened for eligibility within 30 (#) days of contract execution  Number of adult clients deemed eligible	10 adults within 30 days	19	2	20
7 (#) clients placed into transitional housing	Number of adults placed into transitional housing  Number of children placed in transitional housing	7 clients	9 adults 9 children	0	8 adult clients
Conduct a needs assessment for each client/family within 7 of placement	Number of adult clients assessed  Number of children assessed  Number of clients assessed within days		5 adults  6 children  11 clients	0	8 adult clients
Complete a service plan within 30 days of placement for each client family	Number of service plans completed before deadline  Number of service plans completed after deadline		4 before deadline  1 after deadline	0	8 adult clients

Case manager will meet a minimum of 3 (#) times per quarter with each client/family	Total number of client/family meetings held  Percentage of clients/families that met the minimum number of times.		30 client / family meetings  90% met minimum	3 times per quarter	3 times per quarter
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If applicable, address Year One additional objectives and/or add new service objectives for second 18-month performance period.

<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 – Actual (Quarters 1-4)	Estimate for extended 6 months	Second 18 Month–projection
<i>Additional Service Objective #1: Clients will be offered employment assistance</i>	Number of clients that were offered <i>employment assistance</i> service.		5	5	8
	Number of clients who accessed <i>employment assistance</i> service.		3	3	4
<i>Additional Service Objective #2: Clients will be offered economic assistance</i>	Number of clients that were offered <i>economic assistance</i> service.		5	5	8
	Number of clients who accessed <i>economic assistance</i> service.		5	5	4
<i>Additional Service Objective #3: Clients will be offered housing advocacy</i>	Number of clients that were offered <i>housing advocacy</i> service.		N/A	4	8
	Number of clients who accessed <i>housing advocacy</i> service.		N/A	4	6

## **Priorities**

The program supports priorities #3 Core Services, #5 Underserved Victims, and #9 Long-term Needs, established by the Ad Hoc Victim Services Committee in January 2017.

## **Funding Prospectus**

This funding is for the remaining 18 months of a 36-month fund cycle.

Goals and objectives were met.

## **Past Performance**

Staff have no concerns about this grantee.

## **Budget Detail**

	<b>Total</b>
<b>Personnel Total FTE: 1.35</b>	\$89,889
<b>Fringe</b>	\$13,357
<b>Equipment</b>	\$0
<b>Supplies</b>	\$3,050
<b>Travel</b>	\$536
<b>Contractual</b>	\$75,268
<b>Indirect / Other Costs</b>	\$1,650
<b>Totals Federal / State and Match:</b>	<b>\$183,750</b>

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

**Program Name:** Transitional Housing / DOVE

**Program Agency DUNS:** 119848653

**Funding Source:** FFY17 Victims of Crime Act: \$138,200; Match: \$34,551

**Agency Budget:** \$2,830,700

**Request Type:** Continuation of Funding Opportunity #1395-152

### **Program Description**

Through this grant, transitional housing for survivors will be made available for up to two years with intensive case management. Services provided by Dove will be recorded in InfoNet. A Dove Homeward Bound (HB) program case manager will coordinate services and referrals and work with the client each week on a supportive services case plan. A Dove Domestic Violence program/Transitional Housing program/administrative specialist will provide victim services as part of a victim service plan and manage program records, documentation, and reporting. Program staff will coordinate external service referrals as needed. The organization also will have access to a contractual therapist for the clients and their vulnerable family members.

### **Program Activities**

The case manager and specialists will work together to determine the best placement based on unit availability, size, configuration, access to services, and transportation. Case managers and specialists will then be able to work through specific housing barriers for up to two years. Dove, Inc., will act as the landlord and service provider. Clients will sign a lease or sub-lease for the unit to help build their rental history for potential future permanent housing options.

Funding will support the following activities:

- Staffing to support all clients. Every client will be assigned a case manager who coordinates assessments and services.
- Housing units and services offered for a minimum of 24 months. Exceptions may be made when non-VOCA funding sources conflict with this requirement.
- The following support services:
  - Employment assistance: Helping a client implement an employment plan. This may include linking client to a job training program, helping client complete a job application or resume, or completing an employment action plan that supports the client's goals.
  - Education assistance: Helping a client implement education plans. This may include helping a client complete a GED application, providing assistance with enrolling a client or his/her child(ren) into school, linking to local community college's child care program so parent can attend classes, or developing an education plan that supports the client's goals.

- Housing advocacy: Helping a client implement a plan for obtaining housing. This may include accompanying a client to the housing authority office to apply for Section 8 housing or helping a client identify available rental units, complete a tenant application, or develop a housing plan that supports the client's goals.
- Economic assistance: Helping a client implement plans to improve financial status. This may include helping a client create a budget or learn how to repair credit, advocating to receive public benefits, linking to a tax assistance center, or helping to develop an economic action plan that supports the client's goals.
- In-person counseling: In-person, client-centered counseling that addresses the violence and related issues in client's life and fosters self-determination.
- Children's services (if program serves parents with children): Services must be available for a client's child(ren) that address violence and related issues and foster healthy growth and development. Such services may include individual, group, or family counseling, education assistance (as described above), or therapeutic activities such as art therapy.

## Goals

To provide victims of domestic violence and/or human trafficking and their children with pathways to permanent, safe housing and self-sufficiency through individualized, empowering approaches.

## Past Performance

<b>GOAL: To provide victims of domestic violence and/or human trafficking and their children with pathways to permanent, safe housing and self-sufficiency through individualized, empowering approaches</b>					
<b>Outcome Objectives/Standards</b>	<b>Outcome Performance Measures</b>	<b>Year 1 - Projected</b>	<b>Year 1 – Actual (Quarters 1-4)</b>	<b>Estimate for extended 6 months</b>	<b>Second 18 Month–projection</b>
4 of clients (who do not have a disability) will be employed upon completion of the program.	Percentage of adult clients who are employed upon completion of the program.	0	2	4	4
(75%) of adult clients who will be financially independent upon completion of the program. *	Percentage of adult clients who have achieved financial independence upon completion of program	75%	0	75%	75%
4 adults (#) clients will secure stable housing within <u>24</u> (#) months.	Number of adult clients who secured stable housing within completion of program	4	0	2	4

	Number of clients who secured housing after the completion of the program	4	0	2	4
	Number of clients who did not secure housing	0	4	2	4

### Transitional Housing Services

<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 – Actual (Quarters 1-4)	Estimate for extended 6 months	Second 18 Month–projection
Screen 70 (#) adult clients for program eligibility within 365 (#) days of contract execution.	Number of adult clients screened for eligibility within 365 (#) days of contract execution. Number of adult clients deemed eligible.	70 20	55 18	10 9	70 20
4-8 (#) adult clients will be placed into transitional housing units.	Number of adult clients placed. Number of children placed.	4-8 n/a	5 2	2 1	4 2
Conduct a needs assessment for each client/family within 14 (#) days of placement.	Number of adult clients assessed. Number of children assessed. Number of clients assessed within 14 (#) days. Number of clients assessed after 14 (#) days.	4-8 - 4-8 0	5 2 6 0	2 1 3 0	4 2 6 0
Complete a service plan within 14 (#) days of placement for each client/family	Number of service plans completed within 14 (#) days. Number of service plans completed after 14 (#) days.	5 0	5 0	2 0	4 0
Case manager will meet a minimum of 6 (#) times per quarter with each client/family	Total number of client/family meetings held. Percentage of clients/families that met the minimum number of times.	96	170	130	130

If applicable, address Year One additional objectives and/or add new service objectives for second 18-month performance period.

<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 – Actual (Quarters 1-4)	Estimate for extended 6 months	Second 18 Month–projection
Additional Service Objective #1: Clients will develop a safety plan.	Number of clients that were offered help to develop a safety plan.	15	16	5	15
	Number of clients who developed a safety plan	10	11	5	10

Additional Service Objective #2: Clients will be offered Jobs Club	Number of clients that were offered Jobs Club.	20	10	5	25
	Number of clients who participated in Jobs Club.	10	11	4	10
Additional Service Objective #3: Clients will be offered life skills classes.	Number of clients that were offered life skills classes	20	22	5	15
	Number of clients who participated in life skills classes.	10	10	4	15

## **Priorities**

The program supports priorities #3 Core Services, #5 Underserved Victims, and #9 Long-term Needs, established by the Ad Hoc Victim Services Committee in January 2017.

## **Funding Prospectus**

This funding is for the remaining 18 months of a 36-month fund cycle.

Goals and objectives were met.

## **Past Performance**

Staff have no concerns about grantee's past performance.

## **Budget Detail**

	<b>Total</b>
<b>Personnel Total FTE: (1.52 FTE)</b>	\$85,109
<b>Fringe</b>	\$10,299
<b>Equipment</b>	\$0
<b>Supplies</b>	\$0
<b>Travel</b>	\$2,500
<b>Contractual</b>	\$59,400
<b>Indirect / Other Costs</b>	\$15,443
<b>Totals Federal / State and Match:</b>	<b>\$172,751</b>

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

**Program Name:** **Transitional Housing / Guardian Angel Community Services and Suzy's Caring Place**

**Program Agency DUNS:** **780402470**

**Funding Source:** **FFY17 victims of Crime Act: \$450,007; Match: \$112,503**

**Agency Budget:** **\$4,686,986**

**Request Type:** **Continuation of Funding Opportunity #1395-152**

### **Program Description**

Guardian Angel Community Services is a transitional housing program for survivors of domestic/sexual violence. The program helps individuals and families to become free from abuse/violence. The program offers housing assistance and housing advocacy, employment education and assistance, case management, and life skills management to all participants.

### **Program Activities**

Funding will support case management that includes weekly in person/home visits, assistance with client transportation, employment education, and life skills assistance for clients.

Funding will support the following activities:

- Staffing to support all clients. Every client will be assigned a case manager who coordinates assessments and services.
- Housing units and services offered for a minimum of 24 months. Exceptions may be made when non-VOCA funding sources conflict with this requirement.
- The following support services:
  - Employment assistance: Helping a client implement an employment plan. This may include linking client to a job training program, helping client complete a job application or resume, or completing an employment action plan that supports the client's goals.
  - Education assistance: Helping a client implement education plans. This may include helping a client complete a GED application, providing assistance with enrolling a client or his/her child(ren) into school, linking to local community college's child care program so parent can attend classes, or developing an education plan that supports the client's goals.
  - Housing advocacy: Helping a client implement a plan for obtaining housing. This may include accompanying a client to the housing authority office to apply for Section 8 housing or helping a client identify available rental units, complete a tenant application, or develop a housing plan that supports the client's goals.
  - Economic assistance: Helping a client implement plans to improve financial status. This may include helping a client create a budget or learn how to repair credit, advocating to receive public benefits, linking to a tax assistance center, or helping to develop an economic action plan that supports the client's goals.

- In-person counseling: In-person, client-centered counseling that addresses the violence and related issues in client's life and fosters self-determination.
- Children's services (if program serves parents with children): Services must be available for a client's child(ren) that address violence and related issues and foster healthy growth and development. Such services may include individual, group, or family counseling, education assistance (as described above), or therapeutic activities such as art therapy.

## Goals

To provide victims of domestic violence and/or human trafficking and their children to permanent, safe housing and self-sufficiency through individualized, empowering approaches.

## Past Performance

<b>GOAL: To provide victims of domestic violence and/or human trafficking and their children with pathways to permanent, safe housing and self-sufficiency through individualized, empowering approaches</b>					
<b>Outcome Objectives/Standards</b>	<b>Outcome Performance Measures</b>	<b>Year 1 - Projected</b>	<b>Year 1 – Actual (Quarters 1-4)</b>	<b>Estimate for extended 6 months</b>	<b>Second 18 Month–projection</b>
<u>65%</u> of clients (who do not have a disability) will be employed upon completion of the program.	Percentage of adult clients who are employed upon completion of the program.	65%	0%	<b>15%</b>	68%
(45%) of adult clients who will be financially independent upon completion of the program. *	Percentage of adult clients who have achieved financial independence upon completion of program	45%	0%	<b>15%</b>	53%
<u>adults</u> 9-11 (#) clients will secure stable housing within <u>24</u> (#) months.	Number of adult clients who secured stable housing within completion of program	9-11	0	<b>2-3</b>	8-10
	Number of clients who secured housing after the completion of the program	9-11	0	<b>2-3</b>	8-10
	Number of clients who did not secure housing	N/A	18	<b>15</b>	5
<b>Transitional Housing Services</b>					
<b>Process Objectives/Standards</b>	<b>Process Performance Measures</b>	<b>Year 1 - Projected</b>	<b>Year 1 – Actual (Quarters 1-4)</b>	<b>Estimate for extended 6 months</b>	<b>Second 18 Month–projection</b>

Screen <u>15</u> (#) adult clients for program eligibility within <u>30</u> (#) days of contract execution	Number of adult clients screened for eligibility within <u>15</u> (#) days of contract execution  Number of adult clients deemed eligible	15	19	5	5
<u>11</u> (#) clients placed into transitional housing	Number of adults placed into transitional housing  Number of children placed in transitional housing	11	19 27	0	3-5
Conduct a needs assessment for each client/family within <u>14</u> days of placement	Number of adult clients assessed  Number of children assessed  Number of clients assessed within days	N/A	19 27 46	0 0	5 5-10 10-15
Complete a service plan within <u>14</u> days of placement for each client family	Number of service plans completed before deadline  Number of service plans completed after deadline	N/A	18 1	0 0	10-15 0
Case manager will meet a minimum of <u>4</u> (#) times per quarter with each client/family	Total number of client/family meetings held  Percentage of clients/families that met the minimum number of times.	N/A	246 100%	768 100%	11,520 100%

If applicable, address Year One additional objectives and/or add new service objectives for second 18-month performance period.

<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	<u>Year 1 - Projected</u>	<u>Year 1 – Actual (Quarters 1-4)</u>	<u>Estimate for extended 6 months</u>	<u>Second 18 Month–projection</u>
<i>Additional Service Objective #1:</i>	Number of clients that were offered _____ service.				
	Number of clients who accessed _____ service.				
<i>Additional Service Objective #2:</i>	Number of clients that were offered _____ service.				
	Number of clients who accessed _____ service.				

<i>Additional Service Objective #3:</i>	Number of clients that were offered _____ service.			
	Number of clients who accessed _____ service.			

### **Priorities**

The program supports priorities #3 Core Services, #5 Underserved Victims, and #9 Long-term Needs, established by the Ad Hoc Victim Services Committee in January 2017.

### **Funding Prospectus**

This funding is for the remaining 18 months of a 36-month fund cycle.

Goals and objectives were met.

### **Budget Detail**

	<b>Total</b>
<b>Personnel Total FTE: (3.60)</b>	\$147,128
<b>Fringe</b>	\$26,078
<b>Equipment</b>	\$0
<b>Supplies</b>	\$3,126
<b>Travel</b>	\$7,950
<b>Contractual</b>	\$378,228
<b>Indirect / Other Costs</b>	\$0
<b>Totals Federal / State and Match:</b>	<b>\$562,510</b>

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

Program Name: Transitional Housing/Heartland Human Care Services – Horizons

Program Agency DUNS: 149584877

Funding Source: FFY17 Victims of Crime Act: \$450,000; Match: \$112,500

Agency Budget: \$59,730,844

Request Type: Continuation of Funding Opportunity #1395-152

### Program Description

The Horizons transitional housing program secures housing for survivors of domestic violence and/or human trafficking while providing case management, employment, clinical, and other needed services. The program goals are to stabilize participants and provide safety and supports so that each household exits to permanent housing and financial stability.

### Program Activities

The funding will support staffing needs by providing the appropriate services: rental assistance, employment assistance, education assistance, case management, housing assistance, and counseling.

### Goals

To provide victims of domestic violence and/or human trafficking and their children permanent, safe housing and services that build self-sufficiency through individualized, empowering approaches.

<b>GOAL: To provide victims of domestic violence and/or human trafficking and their children with pathways to permanent, safe housing and self-sufficiency through individualized, empowering approaches</b>					
<b>Outcome Objectives/Standards</b>	<b>Outcome Performance Measures</b>	<b>Year 1 - Projected</b>	<b>Year 1 – Actual (Quarters 1-4)</b>	<b>Estimate for extended 6 months</b>	<b>Second 18 Month–projection</b>
(%) of clients (who do not have a disability) will be employed upon completion of the program.	Percentage of adult clients who are employed upon completion of the program.	0	0	0	4
(%) of adult clients who will be financially independent upon completion of the program.*	Percentage of adult clients who have achieved financial independence upon completion of program	0	0	100%	100%

adults (#) clients will secure stable housing within <u>24</u> (#) months.	Number of adult clients who secured stable housing within completion of program	0	0	3	9
	Number of clients who secured housing after the completion of the program	0	0	3	9
	Number of clients who did not secure housing	0	0	0	0

### Transitional Housing Services

<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual (Quarters 1-4)	Estimate for extended 6 months	Second 18 Month-projection
Screen <u>20</u> (#) adult clients for program eligibility within <u>30</u> (#) days of contract execution	Number of adult clients screened for eligibility within <u>30</u> (#) days of contract execution  Number of adult clients deemed eligible	20	12	2	9
<u>28</u> (#) clients placed into transitional housing	Number of adults placed into transitional housing  Number of children placed in transitional housing	28	12 Adults 19 Children	2 Adults	9
Conduct a needs assessment for each (100%) client/family within <u>7</u> of placement	Number of adult clients assessed  Number of children assessed  Number of clients assessed within days	28	12 Adults 19 children 31 clients Total	3 Adults	9
Complete a service plan within <u>10</u> days of placement for each client family	Number of service plans completed before deadline  Number of service plans completed after deadline	12	12	3	9
Case manager will meet a minimum of <u>6</u> (#) times per quarter with each client/family	Total number of client/family meetings held  Percentage of clients/families that met the minimum number of times.	288	643 100%	144	432

If applicable, address Year One additional objectives and/or add new service objectives for second 18-month performance period.

<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual (Quarters 1-4)	Estimate for extended 6 months	Second 18 Month-projection

<i><b>Additional Service Objective #1:</b></i> <b>100%</b> of households will receive referrals, information, or support in relation to at least 3 of the following service areas: life skills, health-related services, substance use, money management, and transportation within <b>6</b> months	Percentage of clients that were referred.	100%	100%	100%	100%
	Number of clients who accessed service.	12	12	12	12
<i><b>Additional Service Objective #2: Clinical Counseling.</b></i> Based on the needs assessment, HRS will offer clinical counseling to <b>100%</b> of adult clients and children who need it. <b>9</b> adult clients and <b>9</b> children will access clinical counseling with HHCS.	Percentage of clients that were offered service.	100%	100%	100%	100%
	Number of clients who accessed service.	9	6	3	6
<i><b>Additional Service Objective #3:</b></i> <i><b>Additional Service Objective: Economic Assistance.</b></i> Based on the needs assessment, <b>100%</b> of clients who need economic assistance will be offered, and <b>8</b> will access, these services with HHCS.	Percentage of clients that were offered service.	100%	100%	100%	100%
	Number of clients who accessed service.	8	12	12	12
<i><b>Additional Service Objective #4: Education.</b></i> Based on the needs assessment, <b>100%</b> of adult clients who need education assistance will be offered, and <b>6</b> clients will access, assistance with education plans and linkages to programs at HHCS.	Percentage of clients who are offered	100%	100%	100%	100%
	Number of clients who accessed service.	6	6	6	6
<i><b>Additional Service Objective #5: Victims Compensation Education and Legal Assistance.</b></i> <b>100%</b> of clients will be provided with information about the VOCA Victims Compensation program. Based on the needs assessment, <b>100%</b> of Clients who need legal assistance/advocacy will be offered legal referrals. <b>6</b> adult clients will access legal services via referral with HHCS.	Percentage of clients who receive information about Victims Compensation program.	100%	100%	100%	100%
	Number of clients who are in need of legal services/referrals	6	7	2	6
	Number of clients who accessed service.	6	7	2	6

## **Priorities**

The program supports priorities #3 Core Services, #5 Underserved Victims, and #9 Long-term Needs, established by the Ad Hoc Victim Services Committee in January 2017.

## **Funding Prospectus**

This funding is for the remaining 18 months of a 36-month fund cycle.

Goals and objectives were met.

## **Past Performance**

Staff have no concerns about this grantee.

## **Budget Detail**

	<b>Total (Federal/Match)</b>
<b>Personnel Total FTE: 4.00</b>	\$160,531
<b>Fringe</b>	\$59,196
<b>Equipment</b>	\$0
<b>Supplies</b>	\$23,178
<b>Travel</b>	\$6,281
<b>Contractual</b>	\$239,095
<b>Indirect / Other Costs</b>	\$74,219
<b>Totals Federal / State and Match:</b>	<b>\$562,500</b>

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

**Program Name:** Transitional Housing / HOPE of East Central Illinois

**Program Agency DUNS:** 177874096

**Funding Source:** FFY17 Victims of Crime Act: \$200,133; Match: \$50,035

**Agency Budget:** \$1,036,553

**Request Type:** Continuation of Funding Opportunity #1395-152

### **Program Description**

HOPE of East Central Illinois (HOPE of ECI) is a comprehensive domestic violence services program offering services to victims of domestic violence in the seven counties of Coles, Clark, Cumberland, Edgar, Moultrie, Shelby, and Douglas. Services provided through HOPE of ECI include individual and group counseling for adults and children, a 24-hour crisis line, legal advocacy, children's programming, emergency shelter, transitional housing, and crisis intervention. This funding opportunity would be utilized to provide five additional transitional housing units to meet the needs of rural survivors who lack options for safe and affordable housing. The goals and objectives of the project include providing safe, supportive housing for a minimum of 12 victims of domestic violence (including children) for a period of up to 24 months.

HOPE of ECI will lease five units of housing to provide ongoing services. Services offered will include safety planning, economic empowerment, advocacy, case management, and other needed support services. Expected victim outcomes of the project include: overcoming the effects of violence, learning new skills in reaching self-determination, obtaining safe, affordable permanent housing, and increasing employment/educational opportunities. Participant eligibility will be limited to victims of domestic violence who are facing homelessness. Staff who will implement the project have a combined total of 78 years of experience in working with rural victims of domestic violence. All have completed the 40-hour domestic violence training and three are Illinois Certified Domestic Violence Professionals.

### **Program Activities**

Adult clients with or without children will be screened for eligibility and placed into transitional housing units, needs assessment with completed services plan and a caseworker will be assigned. The program will offer financial education and GED or certification/degree services with the goal of employment while offering life skills and securing stable housing.

### **Goals**

To provide victims of domestic violence and/or human trafficking and their children permanent, safe housing and self-sufficiency through individualized empowering approaches.

### Victims of Crime Act

**Program Title:** Transitional Housing  
**NOFO ID:** 1395-152 **Grant #:** 217171  
**Agency:** HOPE of East Central Illinois

#### Performance Measures/Standards

Complete the table below using the objectives set in Grant #217171 and actual services provided for the first four quarters of the grant period. Insert projected objectives for additional 6 months provided and the continuation 18-month period: Programs may modify objectives or expand services in second 18-month period based on actual Year One program performance.

<b>GOAL: To provide victims of domestic violence and/or human trafficking and their children with pathways to permanent, safe housing and self-sufficiency through individualized, empowering approaches</b>					
<b>Outcome Objectives/Standards</b>	<b>Outcome Performance Measures</b>	<b>Year 1 - Projected</b>	<b>Year 1 – Actual (Quarters 1-4)</b>	<b>Estimate for extended 6 months</b>	<b>Second 18 Month–projection</b>
3 clients (who do not have a disability) will be employed upon completion of the program.	Percentage of adult clients who are employed upon completion of the program 80%.	3	2	3	3
<u>3</u> (%) of adult clients who will be financially independent upon completion of the program. *	Percentage of adult clients who have achieved financial independence upon completion of program 80%.	3	2	3	3
<u>2</u> adults (#) clients will secure stable housing within <u>24</u> (#) months.	Number of adult clients who secured stable housing within completion of program	2	2	3	3
	Number of clients who secured housing after the completion of the program	2	2	3	4
	Number of clients who did not secure housing	0	1	0	1
<b>Transitional Housing Services</b>					
<b>Process Objectives/Standards</b>	<b>Process Performance Measures</b>	<b>Year 1 - Projected</b>	<b>Year 1 – Actual (Quarters 1-4)</b>	<b>Estimate for extended 6 month</b>	<b>Second 18 Month–projection</b>

**Victims of Crime Act**

**Program Title:** Transitional Housing  
**NOFO ID:** 1395-152 **Grant #:** 217171  
**Agency:** HOPE of East Central Illinois

Screen (5) adult clients for program eligibility within (90) days of contract execution	Number of adult clients screened for eligibility within (90) days of contract execution	5	8	2	3
	Number of adult clients deemed eligible	5	8	2	3
(12) clients placed into transitional housing	Number of adults placed into transitional housing	5	8	2	3
	Number of children placed in transitional housing	7	9	2	3
Conduct a needs assessment for each client/family within 7 days of placement	Number of adult clients assessed	5	8	2	3
	Number of children assessed	7	9	2	3
	Number of clients assessed within 7 days	12	17	4	6
Complete a service plan within 7 days of placement for each client family	Number of service plans completed before deadline	7	17	2	3
	Number of service plans completed after deadline	0	0	0	0
Case manager will meet a minimum of (12) times per quarter with each client/family	Total number of client/family meetings held	240	270	144	432
	Percentage of clients/families that met the minimum number of times.	100%	100%	100%	100%
<b>If applicable, address Year One additional objectives and/or add new service objectives for second 18-month performance period.</b>					
<b><u>Process Objectives/Standards</u></b>	<b><u>Process Performance Measures</u></b>	<b><u>Year 1 - Projected</u></b>	<b><u>Year 1 - Actual (Quarters 1-4)</u></b>	<b><u>Estimate for extended 6 months</u></b>	<b><u>Second 18 Month-projection</u></b>
<i>Additional Service Objective #1:</i> 5 Clients will be offered employment assistance.	Number of clients that were offered employment assistance service.	5	8	7	5

## **Priorities**

The program supports priorities #3 Core Services, #5 Underserved Victims, and #9 Long-term Needs, established by the Ad Hoc Victim Services Committee in January 2017.

## **Funding Prospectus**

This funding is for the remaining 18 months of a 36-month fund cycle.

Goals and objectives were met.

## **Past Performance**

Staff have no concerns about grantee's past performance.

## **Budget Detail**

	<b>Total</b>
<b>Personnel Total FTE: 1.1</b>	\$52,680
<b>Fringe</b>	\$5,927
<b>Equipment</b>	\$13,680
<b>Supplies</b>	\$48,946
<b>Travel</b>	\$6,503
<b>Contractual</b>	\$122,432
<b>Indirect / Other Costs</b>	\$0
<b>Totals Federal / State and Match:</b>	<b>\$250,168</b>

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

Program Name: Transitional Housing / KAN-WIN

Program Agency DUNS: 939671442

Funding Source: FFY17 Victims of Crime Act: \$142,000; Match: \$35,500

Agency Budget: \$590,000

Request Type: Continuation of Funding Opportunity #1395-152

### Program Description

KAN-WIN's Transitional Housing program serves survivors of domestic violence in north and northwest suburban Cook, DuPage, Kane, Lake, McHenry, and Will counties. Through comprehensive case management services, survivors will gain safe housing via up to 24 months' rent and electricity subsidies. Program assists survivors to address barriers to safe housing and establish stability and self-sufficiency.

A transitional housing program coordinator provides housing advocacy and case management, including economic, educational, and employment advocacy. An executive director oversees the program, supervises, evaluates, and produces fiscal reports. The resource coordinator will assist the transition housing coordinator in serving survivors, including recruiting, processing applications, and collecting donations for furniture and household goods.

### Program Activities

This funding supports a case manager to assist participants in finding and applying for a home, conduct a needs assessment, complete a service plan with each participant and set life and financial goals, liaise with landlords, provide legal advocacy, and connect participants with other social service agencies as needed.

### Goals

To provide victims of domestic violence and/or human trafficking and their children to permanent, safe housing and self-sufficiency through individualized, empowering approaches.

<b>GOAL: To provide victims of domestic violence and/or human trafficking and their children with pathways to permanent, safe housing and self-sufficiency through individualized, empowering approaches</b>					
<b>Outcome Objectives/Standards</b>	<b>Outcome Performance Measures</b>	<b>Year 1 - Projected</b>	<b>Year 1 – Actual (Quarters 1-4)</b>	<b>Estimate for extended 6 months</b>	<b>Second 18 Month–projection</b>
(%) of adult clients (who do not have a disability) will be employed upon completion of the program.	Percentage of adult clients who are employed upon completion of the program.	85%	100%	100%	85%

(%) of adult clients who will be financially independent upon completion of the program. *	Percentage of adult clients who have achieved financial independence upon completion of program	85%	100%	<b>100%</b>	85%
<u>12</u> (#) clients will secure stable housing within <u>24</u> (#) months.	Number of adult clients who secured stable housing within program	12	12	<b>12</b>	12
	Number of adult clients who secured housing after the completion of the program	12	12	<b>12</b>	12
	Number of adult clients who did not secure housing	0	0	<b>0</b>	0

### Transitional Housing Services

<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 – Actual (Quarters 1-4)	Estimate for extended 6 months	Second 18 Month–projection
Screen <u>12</u> (#) adult clients for program eligibility within <u>45</u> (#) days of contract execution	Number of adult clients screened for eligibility within <u>45</u> (#) days of contract execution	12	6	2	12
	Number of adult clients deemed eligible	4	5	1	4
<u>12</u> (#) clients placed into transitional housing	Number of adults placed into transitional housing	4	5	5	4
	Number of children placed in transitional housing	8	7	7	8
Conduct a needs assessment for each client/family within <u>15</u> days of placement	Number of adult clients assessed	4	5	5	4
	Number of children assessed	8	7	7	8
	Number of clients assessed within days	12	12	12	12
Complete a service plan within <u>30</u> days of placement for each client family	Number of service plans completed before deadline	12	12	12	12
	Number of service plans completed after deadline	0	0	0	0
Case manager will meet a minimum of <u>8</u> (#) times per quarter with each client/family	Total number of client/family meetings held	128	200	200	128
	Percentage of clients/families that met the minimum number of times.	85%	80%	80%	85%

If applicable, address Year One additional objectives and/or add new service objectives for second 18-month performance period.

<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 – Actual (Quarters 1-4)	Estimate for extended 6 months	Second 18 Month–projection
Additional Service Objective #1:	Number of adult clients that were offered <u>legal advocacy</u> service.	4	5	5	4

Legal advocacy will be provided within 2 weeks after completing the needs assessment.	Number of adult clients who accessed <u>legal advocacy</u> service.	2	4	4	2
Additional Service Objective #2:  Support group sessions, Career Club, and workshops will be hosted at least once per month	Number of clients that were offered <u>support group, career club, and workshop</u> service.	4	5	5	4
	Number of clients who accessed <u>support group, career club, and workshop</u> service.	4	5	5	4
Additional Service Objective #3:  Field trips, holiday events, and outings are provided to TH program participants and children annually	Number of clients that were offered <u>field trip, holiday events, and outings</u> service.	4	5	5	4
	Number of clients who accessed <u>field trip, holiday events, and outings</u> service.	4	5	5	4

## **Priorities**

The program supports priorities #3 Core Services, #5 Underserved Victims, and #9 Long-term Needs, established by the Ad Hoc Victim Services Committee in January 2017.

## **Funding Prospectus**

This funding is for the remaining 18 months of a 36-month fund cycle.

Goals and objectives were met.

## **Past Performance**

Staff have no concerns about this grantee. This grantee has continuously provided counseling to clients and provided creative ideas to reach out to clients and understand their cultural differences. The grantee exceeded projections for participant attendance in support groups, career club, and workshops.

## **Budget Detail**

	<b>Total</b>
<b>Personnel Total FTE: 1.0</b>	\$62,918
<b>Fringe</b>	\$15,819
<b>Equipment</b>	\$0
<b>Supplies</b>	\$194
<b>Travel</b>	\$409
<b>Contractual</b>	\$93,799
<b>Indirect / Other Costs</b>	\$0
<b>Totals Federal / State and Match:</b>	<b>\$173,141</b>

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

**Program Name:** Transitional Housing / Remedies Renewing Lives  
**Program Agency DUNS:** 102369634  
**Funding Source:** FFY17 Victims of Crime Act: \$293,475; Match: \$73,369  
**Agency Budget:** \$444,470  
**Request Type:** Continuation of Funding Opportunity #1395-152

### **Program Description**

Remedies Renewing Lives is a local not-for-profit provider of direct services and shelter to victims of domestic violence and human trafficking. The organization has provided effective direct services to Winnebago County victims of crime in a cost-effective manner since 1979. Remedies proposes to establish a trauma-informed transitional housing program for victims of domestic violence and human trafficking and their dependent children that will facilitate the pursuit of safety, independence, and stable housing. A transitional housing advocate will be assigned to confidentially assess, serve, and support each transitional housing resident, including children, at no cost to the victim. Residents will be encouraged to engage in a minimum of 24 months of consistent support and rapport with the transitional housing advocate, unless they achieve safety, independence, and stable housing before that time.

Remedies staff in conjunction with program partners will provide any needed employment, education, or economic assistance, as well as trauma-informed adult in-person counseling and children's services to empower victims. Funding will support a transitional housing advocate and seven apartments for victims of domestic violence and/or human trafficking and their children as they work to achieve permanent, safe housing and self-sufficiency through individualized, empowering approaches.

### **Program Activities**

Adult clients with or without children will be screened for eligibility and placed into transitional housing units, needs assessment with completed services plan and a caseworker will be assigned. The program will offer financial education and GED or certification/degree services with the goal of employment while offering life skills and securing stable housing.

### **Goals**

To provide victims of domestic violence/and or human trafficking with their children with permanent, safe housing and self-sufficiency through individualized, empowering approaches.

## Performance Measures/Standards

<b>GOAL: To provide victims of domestic violence and/or human trafficking and their children with pathways to permanent, safe housing and self-sufficiency through individualized, empowering approaches</b>					
<u>Outcome Objectives/Standards</u>	<u>Outcome Performance Measures</u>	Year 1 - Projected	Year 1 – Actual (Quarters 1-4)	Estimate for extended 6 months (3/1/18-8/31/18)	Second 18 Month–projection 9/1/18-2/20/20
of clients (who do not have a disability) will be employed upon completion of the program.	Percentage of adult clients who are employed upon completion of the program.	0	80%	0	0
71(%) of adult clients who will be financially independent upon completion of the program. *	Percentage of adult clients who have achieved financial independence upon completion of program	0	60%	0	71%
<u>5 adults</u> (#) clients will secure stable housing within <u>24</u> (#) months.	Number of adult clients who secured stable housing within completion of program	0	1	0	5
	Number of clients who secured housing after the completion of the program	0	0	0	0
	Number of clients who did not secure housing	0	0	0	0
Transitional Housing Services					
<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 – Actual (Quarters 1-4)	Estimate for extended 6 month	Second 18 Month–projection
Screen <u>15</u> (#) adult clients for program eligibility within <u>90</u> (#) days of contract execution	Number of adult clients screened for eligibility within <u>  </u> (#) days of contract execution	15	44	4	15
	Number of adult clients deemed eligible	15	44	4	15
14 (#) Adult clients placed into transitional housing	Number of adults placed into transitional housing	7	11	1	12
	Number of children placed in transitional housing	3	8	0	5

Conduct a needs assessment for each client/family within <u>21</u> of placement	Number of adult clients assessed  Number of children assessed  Number of clients assessed within 21 days	6  3  6 Adults	11  8  11 Adults	1  0  1	12  4  12 Adults
Complete a service plan within <u>21</u> days of placement for each client family	Number of service plans completed before deadline  Number of service plans completed after deadline	6  1	11  0	1  0	12  0
Case manager will meet a minimum of <u>8</u> (#) times per quarter with each client/family	Total number of client/family meetings held  Percentage of clients/families that met the minimum number of times.	44  80%	44 +  100%	44 +  80%	44  80%

If applicable, address Year One additional objectives and/or add new service objectives for second 18-month performance period.

<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	<u>Year 1 - Projected</u>	<u>Year 1 – Actual (Quarters 1-4)</u>	<u>Estimate for extended 6 months</u>	<u>Second 18 Month–projection</u>
Clients will be offered information about other community services <u>7</u>	Number of clients that were offered information about other community services, 7	7	11	2	12
	Number of clients who accessed other community service, 4	4	11	2	8
Clients will be offered economic assistance.	Number of Adult clients that were offered economic service. 7	7	11	2.	12
	Number of Clients who accessed economic service. 4	4	11	2	8

Clients will be offered encouragement, empowerment and support toward self-sufficiency	Number of clients that were offered encouragement, empowerment, and support towards self-sufficiency	7	11	2	12

## **Priorities**

The program supports priorities #3 Core Services, #5 Underserved Victims, and #9 Long-term Needs, established by the Ad Hoc Victim Services Committee in January 2017.

## **Funding Prospectus**

This funding is for the remaining 18 months of a 36-month fund cycle.

Goals and objectives were met.

## **Past Performance**

Staff have no concerns about grantee's past performance.

## **Budget Detail**

	<b>Total</b>
<b>Personnel Total FTE: 1.1</b>	\$56,969
<b>Fringe</b>	\$11,154
<b>Equipment</b>	\$0
<b>Supplies</b>	\$42,058
<b>Travel</b>	\$3,048
<b>Contractual</b>	\$193,536
<b>Indirect / Other Costs</b>	\$27,635
<b>Totals Federal / State and Match:</b>	<b>\$334,400</b>

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

**Program Name:** **Transitional Housing / WINGS**

**Program Agency DUNS:** **009294406**

**Funding Source:** **FFY17 Victims of Crime Act: \$376,391, Match: \$94,097.75**

**Agency Budget:** **\$6,931,328 Fiscal Year 2018**

**Request Type:** **Continuation of Funding Opportunity #1395-152**

### **Program Description**

WINGS's North Cook Transitional Housing (NCTH) program allows homeless victims of domestic violence to access an apartment, rent, and utility support coupled with individualized case management and trauma-informed services. The NCTH program specializes in providing trauma-informed services to underserved populations. This program is a partnership between two domestic violence agencies, WINGS and Apna Ghar. The NCTH program's tailored approach complements WINGS' and Apna Ghar's belief that each participant in NCTH should be given afforded the most autonomy possible. Both agencies have been working with victims of domestic violence for over 25 years. Apna Ghar will be responsible for overseeing rent payment and case management for 8 units, and WINGS will be responsible for overseeing rent payment and case management for 4 units. Self-empowerment is a core value of the NCTH program; this is seen through the individualized case management services provided where clients have a choice of community, choice of home, and an education/training plan. All services offered through the program follow a trauma-informed, client-driven model. Recovery is possible when survivors are empowered to make the choices that they believe best address their needs and when supports are offered in a holistic, culturally appropriate way

### **Program Activities**

WINGS and Apna Ghar will make an array of services available to the participants including: safety planning; supportive counseling around domestic violence issues for adults and children, and making connections if therapeutic counseling is needed; budgeting and financial planning support; connecting clients with mainstream resources, including crime victim compensation; providing family activities; and providing access to food and supply pantries, and resources around the holidays, back to school, and other times.

### **Goals**

To provide victims of domestic violence and/or human trafficking and their children with pathways to permanent, safe housing and self-sufficiency through individualized, empowering approaches.

<b>GOAL: To provide victims of domestic violence and/or human trafficking and their children with pathways to permanent, safe housing and self-sufficiency through individualized, empowering approaches</b>					
<b>Outcome Objectives/Standards</b>	<b>Outcome Performance Measures</b>	<b>Year 1 - Projected</b>	<b>Year 1 – Actual (Quarters 1-4)</b>	<b>Estimate for extended 6 months</b>	<b>Second 18 Month–projection</b>
(%) of clients (who do not have a disability) will be employed upon completion of the program.	Percentage of adult clients who are employed upon completion of the program.	N/A	n/a	n/a	80 %
(%) of adult clients who will be financially independent upon completion of the program. *	Percentage of adult clients who have achieved financial independence upon completion of program	80	N/A	N/A	80% of clients
<u>adults</u> 12-16) clients will secure stable housing within <u>24</u> (#) months.	Number of adult clients who secured stable housing within completion of program	12-16	N/A	N/A	12-16
	Number of clients who secured housing after the completion of the program	12-16	n/a	n/a	12-16
	Number of clients who did not secure housing	n/a	n/a	n/a	0
<b>Transitional Housing Services</b>					
<b>Process Objectives/Standards</b>	<b>Process Performance Measures</b>	<b>Year 1 - Projected</b>	<b>Year 1 – Actual (Quarters 1-4)</b>	<b>Estimate for extended 6 months</b>	<b>Second 18 Month–projection</b>
Screen ___ (#) adult clients for program eligibility within ___ (#) days of contract execution	Number of adult clients screened for eligibility within ___ (#) days of contract execution  Number of adult clients deemed eligible	Screen 12 -16	54	5	30
___ (#) clients placed into transitional housing	Number of adults placed into transitional housing  Number of children placed in transitional housing	30_ (#).	41	5	15
Conduct a needs assessment for each client/family within ___ of placement	Number of adult clients assessed  Number of children assessed  Number of clients assessed within days	within 7 (#) days of placement.	26	5	15

Complete a service plan within <u>14</u> days of placement for each client family	Number of service plans completed before deadline  Number of service plans completed after deadline	14	19	5	15
Case manager will meet a minimum of (#) times per quarter with each client/family	Total number of client/family meetings held  Percentage of clients/families that met the minimum number of times.	<u>3</u> (#)	393	15	45
<b>If applicable, address Year One additional objectives and/or add new service objectives for second 18-month performance period.</b>					
<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	<u>Year 1 - Projected</u>	<u>Year 1 – Actual (Quarters 1-4)</u>	<u>Estimate for extended 6 months</u>	<u>Second 18 Month–projection</u>
<i>Additional Service Objective:</i> 80% of adult clients who will identify that they feel safer upon completion of the program.	Percentage of adult clients who identify that they feel safer upon completion of the program.	80% of adult clients who will identify that they feel safer upon completion of the program.			

## Priorities

The program supports priorities #3 Core Services, #5 Underserved Victims, and #9 Long-term Needs, established by the Ad Hoc Victim Services Committee in January 2017.

## Funding Prospectus

This funding is for the remaining 18 months of a 36-month fund cycle.

Goals and objectives were met.

## Past Performance

Staff have no concerns about this grantee.

## Budget Detail

	<b>Total</b>
<b>Personnel Total FTE: 1.3</b>	\$49,245
<b>Fringe</b>	\$8,795
<b>Equipment</b>	\$0
<b>Supplies</b>	\$0
<b>Travel</b>	\$1,130
<b>Contractual</b>	\$412,3800
<b>Indirect / Other Costs</b>	\$0
<b>Totals Federal / State and Match:</b>	<b>\$471,588</b>

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

Program Name: Child Abuse, Financial Crime, and Impaired Driving /AAIM

Program Agency DUNS: 622215622

Funding Source: FFY16 Victims of Crime Act: \$163,405; MATCH: \$40,851

Agency Budget: FY17: \$915,255

Request Type: Continuation of Notice of Funding Opportunity #1474-332

### Program Description

Child Abuse, Financial Crime, and Impaired Driving /AAIM program aims to assist impaired driving crash victims and their families in Illinois by providing emotional, financial, support during a difficult time.

### Program Activities

- Heighten awareness to the public by providing informal legal guidance, financial help, counseling referrals, court advocacy in a impaired driving situation.
- Educate the public about the devastation caused by impaired driving, underage drinking, and other dangerous driving decisions.
- Assist impaired driving crash victims and their families emotionally, financially, and during a court proceeding.

### Goals

AAIM advocates aid victims at all stages of the criminal justice process with provision of court related support, case statuses, disposition information, and help with victim impact statements. They also follow up by telephone to offer emotional support.

<b>GOAL: To provide core direct services to underserved victim populations, specifically victims of child abuse, financial crime, and impaired driving.</b>					
<b>Information and Referral Services</b>					
<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	<u>Year 1 - Projected</u>	<u>Year 1 – Actual (Quarters 1-3)</u>	<u>Year 1 - Objective met?</u>	<u>Year 2 – Projected</u>
# ___ clients will receive referrals to other victim service providers.	# of clients provided with referrals to other victim service providers.	1000	194	no	250

Personal Advocacy and Accompaniment Services					
<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 - Projected
# ____ clients will receive advocacy/accompaniment to emergency medical care.	# of clients provided with advocacy / accompaniment to emergency medical care.	n/a	n/a	n/a	n/a
# ____ clients will receive individual advocacy (e.g., assistance applying for public benefits).	# of clients provided individual advocacy (e.g., assistance applying for public benefits).	1700	1449	yes	1700
	# of times staff provided individual advocacy (e.g., assistance applying for public benefits).				
# ____ clients will receive assistance intervening with an employer, creditor, landlord, or academic institution.	# of clients provided with assistance intervening with an employer, creditor, landlord, or academic institution.	40	56	yes	40
	# of times staff provided assistance intervening with an employer, creditor, landlord, or academic institution.				
# ____ clients will receive child or dependent care assistance.	# of clients provided with child or dependent care assistance.	n/a	n/a	n/a	n/a
	# of times staff provided child or dependent care assistance.				
# ____ clients will receive transportation assistance.	# of clients provided with transportation assistance.	n/a	n/a	n/a	n/a
	# of times staff provided transportation assistance.				

# ____ clients will receive interpreter services.	# of clients provided with interpreter services.  # of times staff provided interpreter services.	110	72/72	yes	98
# ____ clients will receive employment assistance (e.g., help creating a resume or completing a job application).	# of clients provided with employment assistance (e.g., help creating a resume or completing a job application).  # of times staff provided employment assistance (e.g., help creating a resume or completing a job application).	n/a	n/a	n/a	n/a
# ____ clients will receive education assistance (e.g., help completing a GED or college application).	# clients provided with education assistance (e.g., help completing a GED or college application).  # of times staff provided education assistance (e.g., help completing a GED or college application).	n/a	n/a	n/a	n/a
# ____ clients will receive economic assistance (e.g., help creating a budget, repairing credit, providing financial education).	# of clients provided with economic assistance (e.g., help creating a budget, repairing credit, providing financial education).  # of times staff provided economic assistance (e.g., help creating a budget, repairing credit, providing financial education).	40	49/49	yes	40
<b>Emotional or Safety Services</b>					

<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 - Projected
# ____ clients will receive crisis intervention.	# of clients provided with crisis intervention.  # of crisis intervention sessions provided by staff.	1700	1449	yes	1700
# ____ clients will receive individual counseling.	# of clients provided with individual counseling.  # of individual counseling sessions provided by staff	n/a	n/a	n/a	n/a
# ____ clients will receive emergency financial assistance.	# of clients provided with emergency financial assistance.	n/a	49		

#### Shelter and Housing Services

<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 - Projected
# ____ clients will receive relocation assistance.	# of clients provided with relocation assistance.	n/a	n/a	n/a	n/a
# ____ clients will receive housing advocacy, or help with implementing a plan for obtaining housing (e.g., accompanying client to apply for Section 8 housing)	# of clients provided with receive housing advocacy, or help with implementing a plan for obtaining housing (e.g., accompanying client to apply for Section 8 housing)  # of times staff provided assistance with receive housing advocacy, or help with implementing a plan for obtaining housing (e.g., accompanying client to apply for Section 8 housing)	n/a	n/a	n/a	n/a

Criminal or Civil Justice Legal Assistance					
<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 - Projected
# ____ clients will receive criminal advocacy/accompaniment.	# of clients provided criminal advocacy/accompaniment.  # of times staff provided criminal advocacy/accompaniment	1700	1449  1449	no	1700
Therapy for Minor Victims					
<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 - Projected
# of clients provided with therapy.	# of clients provided with therapy.	n/a	n/a	n/a	n/a
# of therapy sessions provided by staff.	# of therapy sessions provided by staff.	n/a			
Required Trainings					
<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 - Projected
# ____ staff will receive training on trauma	# of staff trained  # of trainings held	7	8	yes	5
# ____ staff will receive training on working with underserved populations	# of staff trained  # of trainings held	n/a	n/a		
Stakeholder Group					
<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 - Projected
# ____ of stakeholder meetings scheduled.	# of stakeholder group meetings held.	n/a	n/a	n/a	n/a
Average # ____ of stakeholder group attendees at each scheduled meeting.	Average # ____ attendees at stakeholder group meetings.	n/a	n/a	n/a	n/a

Public Awareness					
<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 – Projected
Staff will engage in public awareness activities (e.g., development and distribution of print and online material, presentations, etc. to raise awareness of victim rights and services).	# ____ of hours staff engaged in public awareness activities (e.g., development and distribution of print and online material, presentations, etc. to raise awareness of victim rights and services).	180	83	yes	150
<p><i>Child abuse and impaired driving applicants providing services to adult victims <b>must</b> complete objectives for each additional direct service being provided by the program or collaborative partner. Additional direct services include group support, therapy, and substance abuse counseling. Each child abuse and impaired driving applicant providing services to adult victims is <b>required</b> to provide <b>at least one</b> additional direct service.</i></p>					
<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 – Projected
If providing group support:  # ____ clients will receive group support.	# of clients provided with group support.  # of group support sessions provided by staff or through contracted services.	200	131	yes	200
If providing substance abuse counseling:  # ____ clients will receive substance abuse counseling.	# of clients provided with substance abuse counseling.  # of substance abuse counseling sessions provided by staff or through contracted services.	n/a	n/a	n/a	n/a
If providing therapy:	# of clients provided with therapy.	n/a	n/a	n/a	n/a

# ____ clients will receive therapy.	# of therapy sessions provided by staff or through contracted services.				
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If applicable, address Year One additional objectives and/or add new service objectives for Years Two and Three.

<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 - Projected
<i>40 victims will receive Aaim's financial assistance to victims suffering financial crisis</i>	Number of clients that were offered ____ financial assistance	40	26	no	30
<i>1700 clients will receive aftercare or follow up contact</i>	Clients provided follow up care.	1700	1333	yes	1700
<i>Client provided grief group support sessions by Aaim</i>	Grief support group sessions.	10	8	yes	11
	Number of clients who accessed _____ service.				

## **Priorities**

Programs funded under this Notice of Funding Opportunity fall under priorities #3 Core Services, #5 Underserved, and #9 Long-term Needs, established by the Victim Services Ad Hoc Committee in January 2017.

## **Funding Prospectus**

This funding is for the second of three 12-month grants (of a 36-month fund cycle), as outlined in the program's Notice of Funding Opportunity.

Goals and objectives were met.

## **Past Performance**

Staff have no concerns about grantee's past performance.

## **Budget Detail**

	<b>Total</b>
<b>Personnel Total FTE: 3.74</b>	\$173,627
<b>Fringe</b>	\$13,848
<b>Equipment</b>	
<b>Supplies</b>	\$16,785
<b>Travel</b>	
<b>Contractual</b>	
<b>Indirect / Other Costs</b>	
<b>Totals Federal / State and Match:</b>	<b>\$204,256</b>

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

**Program Name:** Child Abuse, Financial Crime, and Impaired Driving / Catholic Charities of the Archdiocese of Chicago

**Program Agency DUNS:** 069958528

**Funding Source:** VOCA FFY16: \$278,560; Match: \$69,640

**Agency Budget:** \$210,859,707

**Request Type:** Continuation of Notice of Funding Opportunity #1474-332

### **Program Description**

The Inspiring Hope Program provides case management, crisis intervention, supportive counseling, and therapy services to child and adult victims of child abuse. This is done by identifying clients who have been a victim of childhood abuse, providing counseling sessions to identified client, referring clients to outside agencies as needed. Inspiring Hope begins to work with each client through therapy sessions and case management services to improve the quality of life for each youth and adult

### **Program Activities**

The Inspiring Hope program provides:

- Case management.
- Crisis intervention.
- Supportive counseling.
- Therapy services to child and adult victims of child abuse.

### **Goals**

**GOAL:** To provide core direct services to underserved victim populations, specifically victims of child abuse, financial crime, and impaired driving.

#### Information and Referral Services

<b><u>Process Objectives/Standards</u></b>	<b><u>Process Performance Measures</u></b>	<b>Year 1 - Projected</b>	<b>Year 1 – Actual (Quarters 1-3)</b>	<b>Year 1 - Objective met?</b>	<b>Year 2 – Projected</b>
# ____ clients will receive referrals to other victim service providers.	# of clients provided with referrals to other victim service providers.	40	22	No as of quarter 3	15

Personal Advocacy and Accompaniment Services					
<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 – Projected
# ____ clients will receive advocacy/accompaniment to emergency medical care.	# of clients provided with advocacy / accompaniment to emergency medical care.	40	11	No	15
#____ clients will receive individual advocacy (e.g., assistance applying for public benefits).	# of clients provided individual advocacy (e.g., assistance applying for public benefits).  # of times staff provided individual advocacy (e.g., assistance applying for public benefits).	60  60	66/197	Yes	60
#____ clients will receive assistance intervening with an employer, creditor, landlord, or academic institution.	# of clients provided with assistance intervening with an employer, creditor, landlord, or academic institution.  # of times staff provided assistance intervening with an employer, creditor, landlord, or academic institution.	10  10	32/107	Yes	30
#____ clients will receive child or dependent care assistance.	# of clients provided with child or dependent care assistance.  # of times staff provided child or dependent care assistance.	20/40	6/13	No	10
#__40__ clients will receive transportation assistance.	# of clients provided with transportation assistance.  # of times staff provided transportation assistance.	40/80	25/117	no	yes

# ____ clients will receive interpreter services.	# of clients provided with interpreter services.  # of times staff provided interpreter services.	n/a	n/a	n/a	20
# ____ clients will receive employment assistance (e.g., help creating a resume or completing a job application).	# of clients provided with employment assistance (e.g., help creating a resume or completing a job application).  # of times staff provided employment assistance (e.g., help creating a resume or completing a job application).	n/a	n/a	n/a	20
# ____ clients will receive education assistance (e.g., help completing a GED or college application).	# clients provided with education assistance (e.g., help completing a GED or college application).  # of times staff provided education assistance (e.g., help completing a GED or college application).	n/a	n/a	n/a	10
# ____ clients will receive economic assistance (e.g., help creating a budget, repairing credit, providing financial education).	# of clients provided with economic assistance (e.g., help creating a budget, repairing credit, providing financial education).  # of times staff provided economic assistance (e.g., help creating a budget, repairing credit, providing financial education).	n/a	n/a	n/a	40
<b>Emotional or Safety Services</b>					

<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 – Projected
# ____ clients will receive crisis intervention.	# of clients provided with crisis intervention.  # of crisis intervention sessions provided by staff.	40/80	35/180	Yes/no	40
# ____ clients will receive individual counseling.	# of clients provided with individual counseling.  # of individual counseling sessions provided by staff	40/80	59	Yes	50
# ____ clients will receive emergency financial assistance.	# of clients provided with emergency financial assistance.	10	5	On track by end of grant	10

**Shelter and Housing Services**

<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 – Projected
# ____ clients will receive relocation assistance.	# of clients provided with relocation assistance.	10	0	No	5
# ____ clients will receive housing advocacy, or help with implementing a plan for obtaining housing (e.g., accompanying client to apply for Section 8 housing)	# of clients provided with receive housing advocacy, or help with implementing a plan for obtaining housing (e.g., accompanying client to apply for Section 8 housing)  # of times staff provided assistance with receive housing advocacy, or help with implementing a plan for obtaining housing (e.g., accompanying client to apply for Section 8 housing)	n/a	n/a	n/a	20

Criminal or Civil Justice Legal Assistance					
<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 – Projected
# ____ clients will receive criminal advocacy/accompaniment.	# of clients provided criminal advocacy/accompaniment  # of times staff provided criminal advocacy/accompaniment	10/20	24/55	Yes	20
Therapy for Minor Victims					
<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 – Projected
# of clients provided with therapy.	# of clients provided with therapy.	40/500	61/202	Therapy has been met but not session	60
# of therapy sessions provided by staff.	# of therapy sessions provided by staff.				
Required Trainings					
<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 – Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 – Projected
# ____ staff will receive training on trauma	# of staff trained  # of trainings held	4/12	5 staff interns /27	Yes	4
# ____ staff will receive training on working with underserved populations	# of staff trained  # of trainings held	n/a	n/a	n/a	4
Stakeholder Group					
<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 – Projected
# ____ of stakeholder meetings scheduled.	# of stakeholder group meetings held.	n/a	n/a	n/a	n/a
Average # ____ of stakeholder group attendees at each scheduled meeting.	Average # ____ attendees at stakeholder group meetings.	n/a	n/a	n/a	n/a

Public Awareness					
<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 – Projected
Staff will engage in public awareness activities (e.g., development and distribution of print and online material, presentations, etc. to raise awareness of victim rights and services).	# ____ of hours staff engaged in public awareness activities (e.g., development and distribution of print and online material, presentations, etc. to raise awareness of victim rights and services).	100	71	As of third quarter no but expect to hit mark by end of grant	100
<p><i>Child abuse and impaired driving applicants providing services to adult victims <b>must</b> complete objectives for each additional direct service being provided by the program or collaborative partner. Additional direct services include group support, therapy, and substance abuse counseling. Each child abuse and impaired driving applicant providing services to adult victims is <b>required</b> to provide <b>at least one</b> additional direct service.</i></p>					
<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 – Projected
If providing group support:  # ____ clients will receive group support.	# of clients provided with group support.  # of group support sessions provided by staff or through contracted services.	n/a	n/a	n/a	n/a
If providing substance abuse counseling:  # ____ clients will receive substance abuse counseling.	# of clients provided with substance abuse counseling.  # of substance abuse counseling sessions provided by staff or through contracted services.	n/a	n/a	n/a	n/a
If providing therapy:  # ____ clients will receive therapy.	# of clients provided with therapy.  # of therapy sessions provided by staff or through contracted services.	40/500	91/297	Number of clients has been met but number of therapy sessions has not	90

## **Priorities**

Programs funded under this Notice of Funding Opportunity fall under priorities #3 Core Services, #5 Underserved, and #9 Long-term Needs, established by the Victim Services Ad Hoc Committee in January 2017.

## **Funding Prospectus**

This funding is for the second of three 12-month grants (of a 36-month fund cycle), as outlined in the program's Notice of Funding Opportunity.

Goals and objectives were met.

## **Past Performance**

Authority has no concerns about grantee's past performance.

## **Budget Detail**

	<b>Total</b>
<b>Personnel Total FTE: 6.2</b>	\$215,091
<b>Fringe</b>	\$92,029
<b>Equipment</b>	\$0
<b>Supplies</b>	\$1,640
<b>Travel</b>	\$1,199
<b>Contractual</b>	\$16,100
<b>Indirect / Other Costs</b>	\$22,141
<b>Totals Federal / State and Match:</b>	<b>\$348,200</b>

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

<b><u>Program Name:</u></b>	<b>Child Abuse, Financial Crime, and Impaired Driving / Heartland Human Care Services</b>
<b><u>Program Agency DUNS:</u></b>	<b>149584877</b>
<b><u>Funding Source:</u></b>	<b>VOCA FFY16: \$161,825; Match: \$40,457</b>
<b><u>Agency Budget:</u></b>	<b>FY17: \$59,730,844</b>
<b><u>Request Type:</u></b>	<b>Continuation of Notice of Funding Opportunity #1474-332</b>

### **Program Description**

The Allies in Healing program will serve adult survivors of child abuse in Cook County. The program will serve the entire city with an emphasis on marginalized communities, including Bridgeport, Little Village, Pilsen, Brighton Park, Englewood, and Back of the Yards, and underserved populations, males, people of color, second language learners, and victims with an undocumented immigration status. The program will aid victims of abuse with counseling, legal advocacy, and emergency services (relocation assistance, medical attention etc.).

### **Program Activities**

Adult survivors of childhood abuse and their family members can engage in the following services, available in English and Spanish: crisis intervention, case management, individual counseling, family counseling, and therapy. Trauma support groups are provided to adult survivors of childhood abuse at a substance use treatment facility. Case management includes direct service (e.g., notifying and assisting with victim compensation paperwork; obtaining criminal or civil protection orders; relocation services; assisting in filing for losses covered by public and private insurance programs; accompanying victims to the hospital, assisting victims to address life skill development that was impaired as a direct result of the victimization), advocacy (e.g., intervening with employers, creditors, and others on behalf of the victim), and community referrals (e.g., English learning programs or dental or health).

### **Goals**

The goal of counseling and therapy services is to improve mental well-being and address the impact of participants' victimization. The goals of trauma support groups are to improve mental health and increase resources for adults suffering from substance use disorders by treating childhood abuse and trauma in a substance use treatment setting.

<b>GOAL: To provide core direct services to underserved victim populations, specifically victims of child abuse, financial crime, and impaired driving.</b>					
<b>Information and Referral Services</b>					
<b><u>Process Objectives/Standards</u></b>	<b><u>Process Performance Measures</u></b>	<b>Year 1 - Projected</b>	<b>Year 1 – Actual (Quarters 1-3)</b>	<b>Year 1 - Objective met?</b>	<b>Year 2 – Projected</b>
# __60__ clients will receive referrals to other victim service providers.	# of clients provided with referrals to other victim service providers.	60	4	no	10
<b>Personal Advocacy and Accompaniment Services</b>					
<b><u>Process Objectives/Standards</u></b>	<b><u>Process Performance Measures</u></b>	<b>Year 1 - Projected</b>	<b>Year 1 - Actual</b>	<b>Year 1 - Objective met?</b>	<b>Year 2 - Projected</b>
# __0__ clients will receive advocacy/accompaniment to emergency medical care.	# of clients provided with advocacy / accompaniment to emergency medical care.	0	0	n/a	0
# __60__ clients will receive individual advocacy (e.g., assistance applying for public benefits).	# of clients provided individual advocacy (e.g., assistance applying for public benefits).	60	16/29	no	30
# __5__ clients will receive assistance intervening with an employer, creditor, landlord, or academic institution.	# of clients provided with assistance intervening with an employer, creditor, landlord, or academic institution.	5	6	yes	5

# ___0 clients will receive child or dependent care assistance.	# of clients provided with child or dependent care assistance.  # of times staff provided child or dependent care assistance.	0	0	0	0
# _20 clients will receive transportation assistance.	# of clients provided with transportation assistance.  # of times staff provided transportation assistance.	20	3	no	10
# ___0 clients will receive interpreter services.	# of clients provided with interpreter services.  # of times staff provided interpreter services.	0	0	n/a	0
# ___20 clients will receive employment assistance (e.g., help creating a resume or completing a job application).	# of clients provided with employment assistance (e.g., help creating a resume or completing a job application).  # of times staff provided employment assistance (e.g., help creating a resume or completing a job application).	20	5/10	no	10
# ___ clients will receive education assistance (e.g., help completing a GED or college application).	# clients provided with education assistance (e.g., help completing a GED or college application).  # of times staff provided education assistance (e.g., help completing a GED or college application).	20/20	4/4	no	10

# ____ clients will receive economic assistance (e.g., help creating a budget, repairing credit, providing financial education).	# of clients provided with economic assistance (e.g., help creating a budget, repairing credit, providing financial education).	20	3/9	no	10
	# of times staff provided economic assistance (e.g., help creating a budget, repairing credit, providing financial education).				

**Emotional or Safety Services**

<b><u>Process Objectives/Standards</u></b>	<b><u>Process Performance Measures</u></b>	<b>Year 1 - Projected</b>	<b>Year 1 - Actual</b>	<b>Year 1 - Objective met?</b>	<b>Year 2 - Projected</b>
# __20__ clients will receive crisis intervention.	# of clients provided with crisis intervention.  # of crisis intervention sessions provided by staff.	20	15  24	As of quarter three on track	20
# __20__clients will receive individual counseling.	# of clients provided with individual counseling.  # of individual counseling sessions provided by staff	20	46 /120	yes	35
# __2__ clients will receive emergency financial assistance.	# of clients provided with emergency financial assistance.	2	0	0	2

**Shelter and Housing Services**

<b><u>Process Objectives/Standards</u></b>	<b><u>Process Performance Measures</u></b>	<b>Year 1 - Projected</b>	<b>Year 1 - Actual</b>	<b>Year 1 - Objective met?</b>	<b>Year 2 – Projected</b>
# __0__ clients will receive relocation assistance.	# of clients provided with relocation assistance.	0	0	0	0
# __ clients will receive housing advocacy, or help with implementing a plan for obtaining housing (e.g., accompanying client to	# of clients provided with receive housing advocacy, or help with implementing a plan for obtaining housing (e.g., accompanying client to	0  0	4/12	yes	0

apply for Section 8 housing)	apply for Section 8 housing)				
	# of times staff provided assistance with receive housing advocacy, or help with implementing a plan for obtaining housing (e.g., accompanying client to apply for Section 8 housing)				

#### Criminal or Civil Justice Legal Assistance

<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 - Projected
# _80__ clients will receive criminal advocacy/accompaniment.	# of clients provided criminal advocacy/accompaniment .  # of times staff provided criminal advocacy/accompaniment	80	7/11	no	15

#### Therapy for Minor Victims

<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 - Projected
# of clients provided with therapy.	# of clients provided with therapy.				
# of therapy sessions provided by staff.	# of therapy sessions provided by staff.	0	0	0	0

#### Required Trainings

<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 – Projected
# ____ staff will receive training on trauma	# of staff trained  # of trainings held	5  5	2/8	Yes for training held but should with staff by grant	5

# ____ staff will receive training on working with underserved populations	# of staff trained # of trainings held	n/a	n/a		
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**Stakeholder Group**

<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 – Projected
# ____ of stakeholder meetings scheduled.	# of stakeholder group meetings held.	n/a	n/a	n/a	n/a
Average # ____ of stakeholder group attendees at each scheduled meeting.	Average # ____ attendees at stakeholder group meetings.	n/a	n/a	n/a	n/a

**Public Awareness**

<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 – Projected
Staff will engage in public awareness activities (e.g., development and distribution of print and online material, presentations, etc. to raise awareness of victim rights and services).	# ____ of hours staff engaged in public awareness activities (e.g., development and distribution of print and online material, presentations, etc. to raise awareness of victim rights and services).	15	33	yes	20

*Child abuse and impaired driving applicants providing services to adult victims **must** complete objectives for each additional direct service being provided by the program or collaborative partner. Additional direct services include group support, therapy, and substance abuse counseling. Each child abuse and impaired driving applicant providing services to adult victims is **required** to provide **at least one** additional direct service.*

<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 – Projected
If providing group support:  # ____ clients will receive group support.	# of clients provided with group support.  # of group support sessions provided by staff or through contracted services.	150	130		

<u>If providing substance abuse counseling:</u>  # ____ clients will receive substance abuse counseling.	# of clients provided with substance abuse counseling.  # of substance abuse counseling sessions provided by staff or through contracted services.	n/a	n/a	n/a	n/a
<u>If providing therapy:</u>  # ____ clients will receive therapy.	# of clients provided with therapy.  # of therapy sessions provided by staff or through contracted services.	20	6/20	6	20

## Priorities

Programs funded under this Notice of Funding Opportunity fall under priorities #3 Core Services, #5 Underserved, and #9 Long-term Needs, established by the Victim Services Ad Hoc Committee in January 2017.

## Funding Prospectus

This funding is for the second of three 12-month grants (of a 36-month fund cycle), as outlined in the program's Notice of Funding Opportunity.

Goals and objectives were met.

## Past Performance

Staff have no concerns about this grantee's past performance.

**Budget Detail**

	<b>Total</b>
<b>Personnel Total FTE: 3.4</b>	\$110,475
<b>Fringe</b>	\$34,372
<b>Equipment</b>	
<b>Supplies</b>	\$600
<b>Travel</b>	\$5,977
<b>Contractual</b>	\$27,168
<b>Indirect / Other Costs</b>	\$26,690
<b>Totals Federal / State and Match:</b>	<b>\$202,282</b>

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

**Program Name:** Victims of Crime Act: Child Abuse, Financial Crime, and Impaired Driving / Hoyleton Youth and Family Services

**Program Agency DUNS:** 170587240

**Funding Source:** VOCA FFY16: \$136,179; Match: \$31,618

**Agency Budget:** FY17 \$11,540,583

**Request Type:** Continuation of Notice of Funding Opportunity #1474-332

### **Program Description**

This program provides therapy and case management services for children and adult surviving victims of child abuse. Special emphasis is placed on serving clients actively involved in the child welfare system.

### **Program Activities**

Trauma focused cognitive behavioral therapy and case management services.

### **Goals**

Providing therapy services to children in the child welfare system unable to access sufficient mental health services through DCFS and rehabilitating surviving adult victims who are at risk of perpetrating young victims.

### **Past Performance**

<b>GOAL: To provide core direct services to underserved victim populations, specifically victims of child abuse, financial crime, and impaired driving.</b>					
<b>Information and Referral Services</b>					
<b><u>Process Objectives/Standards</u></b>	<b><u>Process Performance Measures</u></b>	<b>Year 1 - Projected</b>	<b>Year 1 – Actual (Quarters 1-3)</b>	<b>Year 1 - Objective met?</b>	<b>Year 2 – Projected</b>
# ___ clients will receive referrals to other victim service providers.	# of clients provided with referrals to other victim service providers.	50	0	No	25

Personal Advocacy and Accompaniment Services					
<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 - Projected
# ___ clients will receive advocacy/accompaniment to emergency medical care.	# of clients provided with advocacy / accompaniment to emergency medical care.	4	0	No	4
# ___ clients will receive individual advocacy (e.g., assistance applying for public benefits).	# of clients provided individual advocacy (e.g., assistance applying for public benefits).	75	0	No	50
	# of times staff provided individual advocacy (e.g., assistance applying for public benefits).				
# ___ clients will receive assistance intervening with an employer, creditor, landlord, or academic institution.	# of clients provided with assistance intervening with an employer, creditor, landlord, or academic institution.	4	0	No	4
	# of times staff provided assistance intervening with an employer, creditor, landlord, or academic institution.				
# ___ clients will receive child or dependent care assistance.	# of clients provided with child or dependent care assistance.	0	0	Yes	0
	# of times staff provided child or dependent care assistance.				
# ___ clients will receive transportation assistance.	# of clients provided with transportation assistance.	8	2	No	25
	# of times staff provided transportation assistance.	8	2	No	0

# ____ clients will receive interpreter services.	# of clients provided with interpreter services.	0	0	Yes	2
	# of times staff provided interpreter services.	N/A	N/A	N/A	N/A
# ____ clients will receive employment assistance (e.g., help creating a resume or completing a job application).	# of clients provided with employment assistance (e.g., help creating a resume or completing a job application).	25	0	No	25
	# of times staff provided employment assistance (e.g., help creating a resume or completing a job application).	N/A	N/A	N/A	N/A
# ____ clients will receive education assistance (e.g., help completing a GED or college application).	# clients provided with education assistance (e.g., help completing a GED or college application).	25	0	No	25
	# of times staff provided education assistance (e.g., help completing a GED or college application).	N/A	N/A	N/A	N/A
# ____ clients will receive economic assistance (e.g., help creating a budget, repairing credit, providing financial education).	# of clients provided with economic assistance (e.g., help creating a budget, repairing credit, providing financial education).	25	0	No	25
	# of times staff provided economic assistance (e.g., help creating a budget, repairing credit, providing financial education).	N/A	N/A	N/A	N/A

Emotional or Safety Services					
<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 - Projected
# ____ clients will receive crisis intervention.	# of clients provided with crisis intervention.	25	2	No	25
	# of crisis intervention sessions provided by staff.	25	2	No	25
# ____ clients will receive individual counseling.	# of clients provided with individual counseling.	100	9	No	50
	# of individual counseling sessions provided by staff	100	50	No	50
# ____ clients will receive emergency financial assistance.	# of clients provided with emergency financial assistance.	0	0	Yes	10
Shelter and Housing Services					
<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 - Projected
# ____ clients will receive relocation assistance.	# of clients provided with relocation assistance.	0	0	Yes	0
# ____ clients will receive housing advocacy, or help with implementing a plan for obtaining housing (e.g., accompanying client to apply for Section 8 housing)	# of clients provided with receive housing advocacy, or help with implementing a plan for obtaining housing (e.g., accompanying client to apply for Section 8 housing)	0	0	Yes	0
	# of times staff provided assistance with receive housing advocacy, or help with implementing a plan for obtaining housing (e.g., accompanying client to apply for Section 8 housing)	0	0	Yes	0

Criminal or Civil Justice Legal Assistance					
<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 - Projected
# ___ clients will receive criminal advocacy/accompaniment.	# of clients provided criminal advocacy/accompaniment  # of times staff provided criminal advocacy/accompaniment	13  N/A	0  N/A	No  N/A	10  N/A
Therapy for Minor Victims					
<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 - Projected
# of clients provided with therapy.	# of clients provided with therapy.	50	0	No	25
# of therapy sessions provided by staff.	# of therapy sessions provided by staff.	600	0	No	250
Required Trainings					
<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 - Projected
# ___ staff will receive training on trauma	# of staff trained  # of trainings held	2	0	No	2
# ___ staff will receive training on working with underserved populations	# of staff trained  # of trainings held	0	0	Yes	1  1
Stakeholder Group					
<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 - Projected
# ___ of stakeholder meetings scheduled.	# of stakeholder group meetings held.	0	0	Yes	1

Average # ____ of stakeholder group attendees at each scheduled meeting.	Average # ____ attendees at stakeholder group meetings.	0	0	Yes	3
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**Public Awareness**

<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 - Projected
Staff will engage in public awareness activities (e.g., development and distribution of print and online material, presentations, etc. to raise awareness of victim rights and services).	# ____ of hours staff engaged in public awareness activities (e.g., development and distribution of print and online material, presentations, etc. to raise awareness of victim rights and services).	0	48	Yes	25

*Child abuse and impaired driving applicants providing services to adult victims **must** complete objectives for each additional direct service being provided by the program or collaborative partner. Additional direct services include group support, therapy, and substance abuse counseling. Each child abuse and impaired driving applicant providing services to adult victims is **required** to provide **at least one** additional direct service.*

<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 - Projected
If providing group support:  # ____ clients will receive group support.	# of clients provided with group support.  # of group support sessions provided by staff or through contracted services.	0  0	0	Yes	0
If providing substance abuse counseling:  # ____ clients will receive substance abuse counseling.	# of clients provided with substance abuse counseling.  # of substance abuse counseling sessions provided by staff or through contracted	0  0	0	Yes  Yes	0  0

	services.				
<u>If providing therapy:</u>  # ____ clients will receive therapy.	# of clients provided with therapy.  # of therapy sessions provided by staff or through contracted services.	0  100	0  0	Yes  No	0  0

## **Priorities**

Programs funded under this Notice of Funding Opportunity fall under priorities #3 Core Services, #5 Underserved, and #9 Long-term Needs, established by the Victim Services Ad Hoc Committee in January 2017.

## **Funding Prospectus**

This funding is for the second of three 12-month grants (of a 36-month fund cycle), as outlined in the program's Notice of Funding Opportunity.

Goals and objectives were met.

## **Past Performance**

Staff have no concerns about grantee's past performance.

## **Budget Detail**

	<b>Total</b>
<b>Personnel Total FTE: (2.05 FTE)</b>	\$85,900
<b>Fringe</b>	\$21,364
<b>Equipment</b>	\$0
<b>Supplies</b>	\$15,640
<b>Travel</b>	\$8,711
<b>Contractual</b>	\$13,056
<b>Indirect / Other Costs</b>	\$13,418
<b>Cash from Charitable Contributions (match)</b>	\$9,708
<b>Totals Federal / State and Match:</b>	<b>\$167,797</b>

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

Program Name: **Child Abuse, Financial Crime and Impaired Driving / Mothers Against Drunk Driving**

Program Agency DUNS: **034757575**

Funding Source: **FFY16 Victims of Crime Act: \$83,202; Match: \$24,995**

Agency Budget: **\$604,920**

Request Type: **Continuation of Notice of Funding Opportunity #1474-332**

### Program Description

Mothers Against Drunk Driving provides services to injured and bereaved victims of impaired driving in Illinois. This program provides court accompaniment, emotional support through group sessions, and referrals for other services as needed.

### Program Activities

The grantee's program activities include:

- Hotline services for immediate crisis.
- Personal advocacy.
- Criminal and civil justice services accompaniment and advocacy.
- Emotional support groups.
- Referrals to other agency for outside services.

### Goals

<b>GOAL: To provide core direct services to underserved victim populations, specifically victims of child abuse, financial crime, and impaired driving.</b>					
<b>Information and Referral Services</b>					
<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	<u>Year 1 - Projected</u>	<u>Year 1 – Actual (Quarters 1-3)</u>	<u>Year 1 - Objective met?</u>	<u>Year 2 – Projected</u>
# ____ clients will receive referrals to other victim service providers.	# of clients provided with referrals to other victim service providers.	150	103	Will meet goal by end of grant	150

Personal Advocacy and Accompaniment Services					
<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 – Projected
# ____ clients will receive advocacy/accompaniment to emergency medical care.	# of clients provided with advocacy / accompaniment to emergency medical care.	n/a	n/a	n/a	n/a
# ____ clients will receive individual advocacy (e.g., assistance applying for public benefits).	# of clients provided individual advocacy (e.g., assistance applying for public benefits).  # of times staff provided individual advocacy (e.g., assistance applying for public benefits).	n/a	52	No goal but we will project for Year 2	50/25
# ____ clients will receive assistance intervening with an employer, creditor, landlord, or academic institution.	# of clients provided with assistance intervening with an employer, creditor, landlord, or academic institution.  # of times staff provided assistance intervening with an employer, creditor, landlord, or academic institution.	n/a	n/a	n/a	40
# ____ clients will receive child or dependent care assistance.	# of clients provided with child or dependent care assistance.  # of times staff provided child or dependent care assistance.	n/a	n/a	n/a	n/a
# ____ clients will receive transportation assistance.	# of clients provided with transportation assistance.  # of times staff provided transportation assistance.	n/a	n/a	n/a	n/a

# ____ clients will receive interpreter services.	# of clients provided with interpreter services.  # of times staff provided interpreter services.	n/a	n/a	n/a	n/a
# ____ clients will receive employment assistance (e.g., help creating a resume or completing a job application).	# of clients provided with employment assistance (e.g., help creating a resume or completing a job application).  # of times staff provided employment assistance (e.g., help creating a resume or completing a job application).	n/a	n/a	n/a	n/a
# ____ clients will receive education assistance (e.g., help completing a GED or college application).	# clients provided with education assistance (e.g., help completing a GED or college application).  # of times staff provided education assistance (e.g., help completing a GED or college application).	n/a	n/a	n/a	n/a
# ____ clients will receive economic assistance (e.g., help creating a budget, repairing credit, providing financial education).	# of clients provided with economic assistance (e.g., help creating a budget, repairing credit, providing financial education).  # of times staff provided economic assistance (e.g., help creating a budget, repairing credit, providing financial education).	n/a	n/a	n/a	n/a

Emotional or Safety Services					
<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 – Projected
# ____ clients will receive crisis intervention.	# of clients provided with crisis intervention.  # of crisis intervention sessions provided by staff.	250	367 /625	yes	350/600
# ____ clients will receive individual counseling.	# of clients provided with individual counseling.  # of individual counseling sessions provided by staff	250	211 /211	On target for q4	250/250
# ____ clients will receive emergency financial assistance.	# of clients provided with emergency financial assistance.	n/a			
Shelter and Housing Services					
<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 – Projected
# ____ clients will receive relocation assistance.	# of clients provided with relocation assistance.	n/a	n/a		
# ____ clients will receive housing advocacy, or help with implementing a plan for obtaining housing (e.g., accompanying client to apply for Section 8 housing)	# of clients provided with receive housing advocacy, or help with implementing a plan for obtaining housing (e.g., accompanying client to apply for Section 8 housing)  # of times staff provided assistance with receive housing advocacy, or help with implementing a plan for obtaining housing (e.g., accompanying client to apply for Section 8 housing)	n/a	n/a		

Criminal or Civil Justice Legal Assistance					
<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 – Projected
# ____ clients will receive criminal advocacy/accompaniment.	# of clients provided criminal advocacy/accompaniment .  # of times staff provided criminal advocacy/accompaniment	250	120 /207	On target to meet in Q4	180/200
Therapy for Minor Victims					
<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 – Projected
# of clients provided with therapy.	# of clients provided with therapy.	n/a	n/a	n/a	n/a
# of therapy sessions provided by staff.	# of therapy sessions provided by staff.				
Required Trainings					
<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 – Projected
# ____ staff will receive training on trauma	# of staff trained  # of trainings held	3	1	no	2/1
# ____ staff will receive training on working with underserved populations	# of staff trained  # of trainings held	n/a	n/a	n/a	n/a
Stakeholder Group					
<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 – Projected
# ____ of stakeholder meetings scheduled.	# of stakeholder group meetings held.	n/a	n/a	n/a	n/a
Average # ____ of stakeholder group attendees at each scheduled meeting.	Average # ____ attendees at stakeholder group meetings.	n/a	n/a	n/a	n/a

Public Awareness					
<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 – Projected
Staff will engage in public awareness activities (e.g., development and distribution of print and online material, presentations, etc. to raise awareness of victim rights and services).	# ___ of hours staff engaged in public awareness activities (e.g., development and distribution of print and online material, presentations, etc. to raise awareness of victim rights and services).	10	36	yes	150
<p><i>Child abuse and impaired driving applicants providing services to adult victims <b>must</b> complete objectives for each additional direct service being provided by the program or collaborative partner. Additional direct services include group support, therapy, and substance abuse counseling. Each child abuse and impaired driving applicant providing services to adult victims is <b>required</b> to provide <b>at least one</b> additional direct service.</i></p>					
<u>Process Objectives/Standards</u>	<u>Process Performance Measures</u>	Year 1 - Projected	Year 1 - Actual	Year 1 - Objective met?	Year 2 – Projected
If providing group support:  # ____ clients will receive group support.	# of clients provided with group support.  # of group support sessions provided by staff or through contracted services.	20	17  4	On track to meet by Q4	20/6
If providing substance abuse counseling:  # ____ clients will receive substance abuse counseling.	# of clients provided with substance abuse counseling.  # of substance abuse counseling sessions provided by staff or through contracted services.	n/a	n/a	N/A	n/a
If providing therapy:  # ____ clients will receive therapy.	# of clients provided with therapy.  # of therapy sessions provided by staff or through contracted services.	n/a	n/a	n/a	n/a

## **Priorities**

Programs funded under this Notice of Funding Opportunity fall under priorities #3 Core Services, #5 Underserved, and #9 Long-term Needs, established by the Victim Services Ad Hoc Committee in January 2017.

## **Funding Prospectus**

This funding is for the second of three 12-month grants (of a 36-month fund cycle), as outlined in the program's Notice of Funding Opportunity.

## **Past Performance**

Staff was concerned by an unfilled staff position, but the grantee still managed to hit all goals and objectives for clients despite setbacks within the organization. Staff will monitor the grantee's goals and objectives specifically in southern Illinois through a site visit to determine the amount of assistance provided in the region.

## **Budget Detail**

	<b>Total</b>
<b>Personnel Total FTE: 1.33</b>	\$80,040
<b>Fringe</b>	\$18,174
<b>Equipment</b>	\$0
<b>Supplies</b>	\$7,724
<b>Travel</b>	\$9,947
<b>Contractual</b>	\$0
<b>Indirect / Other Costs</b>	\$9,089
<b>Totals Federal / State and Match:</b>	<b>\$124,974</b>